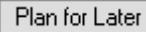

This Quick Reference Guide (QRG) outlines the process for initiating PowerPlans.

Common Buttons & Icons

 + Add	Add button
	PowerPlan icon
 Done	Done button
	Sub-Plan icon
	Chain Link icons
	Lightbulb icon
 Initiate Now	Initiate Now button
 Plan for Later	Plan for Later button
 Sign	Sign button
	Refresh icon

Place and Initiate PowerPlans

From your patient's Orders screen:

STEP 1: Click the **Refresh** icon.

STEP 2: Click **Add**. The Add Order window displays.

STEP 3: Click the **Search** field.

STEP 4: Enter your search criteria; matching results display below.

NOTE: PowerPlans display with a yellow square icon, indicating they contain multiple orders.

STEP 5: Click the appropriate PowerPlan. The selected PowerPlan displays in blue, indicating it has been added.

NOTE: Nursing and other roles without ordering privileges will receive a pop-up, requiring them to document the ordering physician and the date, time, and communication type of the order.

STEP 6: Repeat steps 3-5, as needed.

STEP 7: Click **Done**. You return to the Orders screen.

STEP 8: Review the PowerPlan(s) and add or remove any orders as appropriate for your patient by selecting or clearing the corresponding check box.

- NOTES:** When saving a PowerPlan as a Favorite, the orders that are currently chosen will default selected when using the PowerPlan in the future.
- Sub-Plans are order sets that can be added to the PowerPlan.
 - Chain Link icons indicate there are specific guidelines related to the order. Connected Chain Link icons indicate the guidelines have been satisfied.

STEP 9: Click **Initiate Now**. The status updates to Initiated Pending, and a Lightbulb icon indicates the plan has been initiated.

NOTE: To sign the plan without initiating, click Plan for Later.

STEP 10: Click **Sign**. The screen displays a Processing message.

STEP 11: Click the **Refresh** icon. The PowerPlan displays as Initiated.

NOTE: If you selected the Plan for Later option, the PowerPlan displays as Planned.