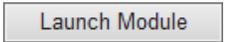
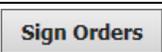


This Quick Reference Guide (QRG) the workflow for using the Sepsis Advisor Module.

Common Buttons & Icons

	Open Chart button
	Add button
	Launch Module button
	Collapse icon

	Expand icon
	X Close button
	Select Recommendations button
	Confirm button
	Sign Orders button

Use the Sepsis Module Order

➤ **From the Provider Handoff screen:**

STEP 1: Click the patient's name to open their chart. The Sepsis Alert opens.

NOTE: If sepsis isn't indicated, click the Reason drop-down arrow; then click the appropriate reason.

STEP 2: To review the patient's chart before deciding, complete the following steps:

- Click **Open Chart**.
- Review the chart, as needed.
- Click **Add** next to Orders in the Menu. The Add Order window displays.
- Type **sepsis** in the Search field.
- Click **Sepsis Module** or **Sepsis Not Indicated**, as appropriate for the patient's case.

➤ **From the Sepsis Alert Window:**

STEP 1: If Sepsis is indicated, click **Launch Module**, the Interdisciplinary Sepsis Module displays.

- To expand or collapse different sections, click the icon in the header.
- To change the level of severity, click the Sepsis Severity drop-down arrow; then click the appropriate level.
- To view the criteria for severity, click the Sepsis Severity Definitions hyperlink. To close the window, click the link again.
- To view high and lows, hover over the vital sign.
- To view trends in a graph, click the vital sign. Click the X Close button to close the window.

STEP 2: Select the check box(es) for the appropriate infection source(s).

NOTE: Any box that has a red asterisk opens additional documentation.

STEP 3: Select the check box for the appropriate suspected infection factors if it becomes available.

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Use the Sepsis Module

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STEP 4: Click **Select Recommendations**.

STEP 5: Select the appropriate dosing check box in the Special Dosing Recommendations section, if needed.

STEP 6: Select the appropriate antibiotics check box in the Antibiotic Recommendations section.

STEP 7: Select the appropriate fluid therapy check box, as needed.

STEP 8: Select the check box(es) for the appropriate order(s) in the Diagnostic Studies section.

STEP 9: Click **Confirm**. An overview of your selections display.

NOTE: If you would like to add an additional order, click **Select Recommendations** and the orders will reopen.

STEP 10: Select the **Add Septic Shock to the diagnosis list** check box, if applicable.

NOTE: If you do not select the box, you will have to manually enter it on the Problem List. If the problem is resolved before discharge, you will need to update the Problem List.

STEP 11: Click **Sign Orders**. Your scratch pad displays.

STEP 12: Document any missing, required order details, as needed.

NOTE: To place any additional orders, click **Add**.

STEP 13: Click **Sign**.

NOTE: You can also add single order items outside of the module as appropriate.

Cancel/Reorder from the Module

➤ **From the patient's chart:**

STEP 1: Click **Orders** in the Menu.

STEP 2: Right-click **Sepsis Management**.

NOTE: To discontinue the module completely, click **Cancel/DC**. Any orders placed need to be canceled individually.

STEP 3: The Sepsis Module opens. \

STEP 4: Place orders, as needed.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at:

207-973-7728 or 1-888-827-7728.
