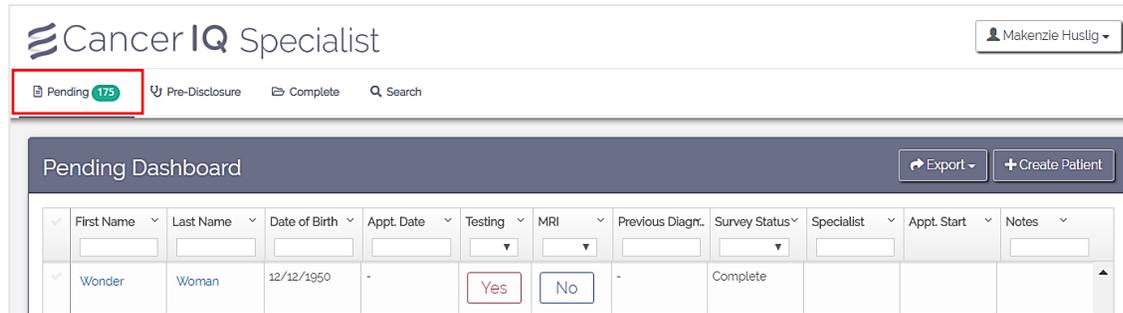


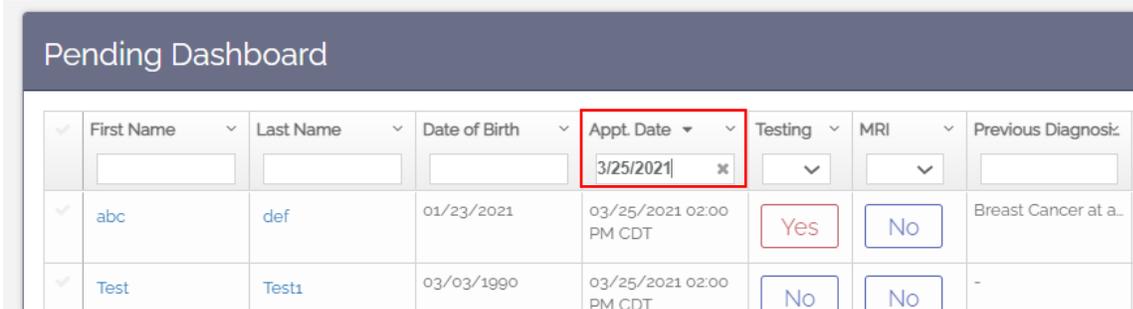
CancerIQ Specialist Dashboard Functions & Management:

**Step 1:** Patients identified as high-risk and “Interested” will appear on the Specialist Pending dashboard.



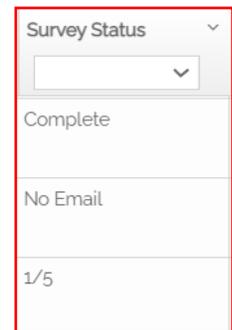
**Step 2:** Scheduler will filter the Pending dashboard for appointments scheduled in **10 days**

- Open CancerIQ Specialist at [specialist.canceriq.com](https://specialist.canceriq.com)
- Search for the date 10 days from today using the search bar above the Appt. Date column



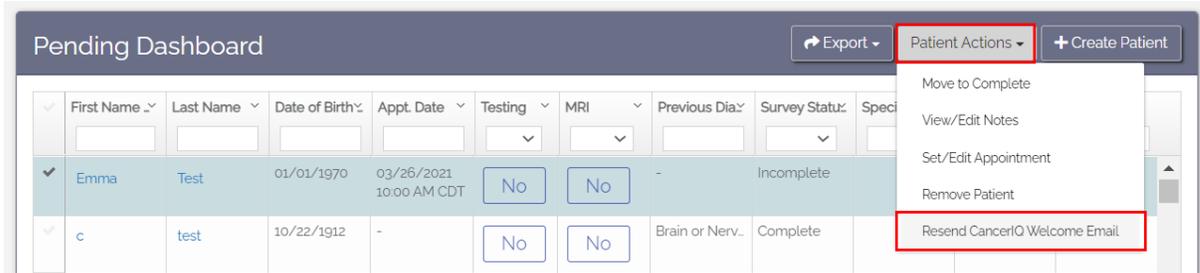
**Step 3:** Check the **Survey Status** column to view the patient’s Self-Assessment status:

- Complete – Patient has completed all 5 Self-Assessment modules
- Incomplete – Patient has not started Self-Assessment
- X/5 – Patient has completed X/5 modules
  - ➔ Call patient to remind to complete or reschedule visit
  - ➔ **To reschedule appointment in CancerIQ:**
    - Click on the check-mark to the right of the patient’s name
    - Click the **Patient Actions** button and select **Set/Edit Appointment**



➔ **To resend CancerIQ Self-Assessment Welcome Email:**

- Click on the check-mark to the right of the patient’s name
- Click the **Patient Actions** button and select **Resend CancerIQ Welcome Email**



- No Email – Patient is missing an email address in CancerIQ

➔ **To add an email address and send Self-Assessment:**

- Click on the check-mark to the right of the patient’s name
- Click the **Patient Actions** button and select **Add Email Address**



➔ **To leave a note on the Specialist dashboard:**

- Click on the check-mark to the right of the patient’s name
- Click the **Patient Actions** button and select **View/Edit Notes**

