CancerIQ Specialist Dashboard Functions & Management:

Step 1: Patients identified as high-risk and "Interested" will appear on the Specialist Pending dashboard.

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Pending Dashboard									🔿 Export 🗸	+ Create Patient		
	First Name	Last Name	✓ Date of Birth ✓	Appt. Date	Testing	MRI ~	Previous Diagir.	Survey Status~	Specialist ~	Appt. Start	V Notes V	
~	Wonder	Woman	12/12/1950	-	Yes	No	-	Complete			•	

Step 2: Scheduler will filter the Pending dashboard for appointments scheduled in 10 days

- Open CancerIQ Specialist at specialist.cancerig.com
- Search for the date 10 days from today using the search bar above the Appt. Date column

Pending Dashboard												
	First Name ~	Last Name ~	Date of Birth ~	Appt. Date 👻 🗠 3/25/2021 🗶	Testing V MRI	Previous Diagnosi	10					
	abc	def	01/23/2021	03/25/2021 02:00 PM CDT	Yes No	Breast Cancer at a	٢					
	Test	Testi	03/03/1990	03/25/2021 02:00 PM CDT	No No	-	ľ					

Step 3: Check the Survey Status column to view the patient's Self-Assessment status:

- Complete Patient has completed all 5 Self-Assessment modules
- <u>Incomplete</u> Patient has not started Self-Assessment
- <u>X/5</u> Patient has completed X/5 modules
 - → Call patient to remind to complete or reschedule visit
 - → To reschedule appointment in CancerIQ:
 - Click on the check-mark to the right of the patient's name
 - Click the Patient Actions button and select Set/Edit Appointment

Pe	nding Dasl	Patient Actions 🗸	+ Create Patient								
										Add Email Address	
	First Name ~	Last Name 🗸	Date of Birth ~	Appt. Date ~	Testing ~	MRI ~	Previous Diagn.⊻	Survey Status _∽	Specialist	Move to Complete	
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	Test	Patient BI	09/13/1970	-			-	Complete		nesena cancento we	



→ To resend CancerIQ Self-Assessment Welcome Email:

- Click on the check-mark to the right of the patient's name
- Click the Patient Actions button and select Resend CancerIQ Welcome Email

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- No Email Patient is missing an email address in CancerIQ
 - → To add an email address and send Self-Assessment:
 - Click on the check-mark to the right of the patient's name
 - Click the Patient Actions button and select Add Email Address

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	First Namo X	Add Email Address									
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~	Test	Testi	03/03/1990	03/25/2021 02:00 PM CDT	No	No	-	No Email		View/Edit Notes Set/Edit Appointment	•
~	Wonder	Woman	11/05/1984	-	Yes	Yes	-	Complete		Remove Patient	
	Test	Patient BI	09/13/1970	-			-	Complete		Resend Cancend Welcome Email	F

→ To leave a note on the Specialist dashboard:

- Click on the check-mark to the right of the patient's name
- Click the Patient Actions button and select View/Edit Notes

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			Add Email Address									
		First Name 🗸	Last Name 🗸 🗸	Date of Birth 🗠	Appt. Date 🗸	Testing ~	MRI ~	Previous Diagn.⊻	Survey Status _∽	Specialist	Move to Complete	
						~	~		~		View/Edit Notes	
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		Wonder	Woman	11/05/1984	-	Yes	Yes	-	Complete		Remove Patient	
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		Test	Patient Bl	09/13/1970	-			-	Complete			