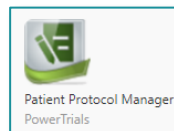


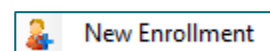
Patient Protocol Manager is one of two major components of the PowerTrials solutions. Patient Protocol Manager (PPM) is used to enroll and manage enrollment of patients into studies.

Enrolling Patients into a Study

STEP 1: Log into Patient Protocol Manager.



STEP 2: Click **Initiating Service** and locate the protocol you wish to enroll patients in.



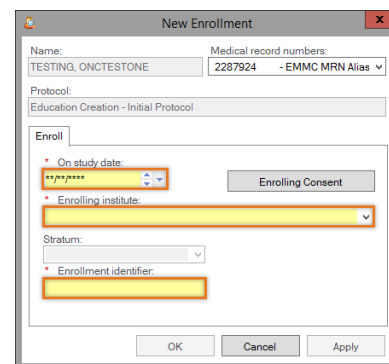
STEP 3: Right-click the name of the protocol and select **New Enrollment**.

STEP 4: Patient search window will open.

- Search for the patient to enroll in the study.

STEP 5: Select the patient's name and click **OK**.

- The **New Enrollment** window appears.



STEP 6: When prompted, enter the enrollment information.

- Enter the applicable **On Study Date**.
- **Enrolling Institution:** Select the organization from the drop-down list that was chosen when the protocol was created.
- **Enrollment Identifier:** Enter the enrollment identifier you will assign to the patient in the study.

STEP 7: Click **OK** to close the New Enrollment dialog box.

- Window closes and view is returned to Patient Protocol Manager.

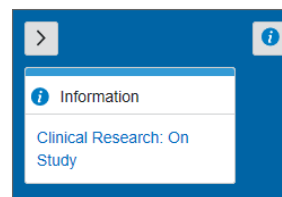


STEP 8: Select the **All Patients Enrolled** icon to the left of your screen to view patient you enrolled.

SmartZone Alert

➤ A SmartZone alert will appear in the patient's chart when staff enter the chart. In order for the alert to fire and appear, the following events need to occur:

- Once the protocol has been built and the patient is enrolled into the study.
- After the patient has been enrolled into a study, the SmartZone alert will trigger upon opening the chart.



NOTE: When a patient is off treatment the Smart Zone alert will still appear until they are taken off study.