Resetting the cache deletes Netsmart documentation stored on the iPad. After submitting documentation, the cache should be deleted weekly to improve efficiency of the iPad.

How to Reset Cache

STEP 1:   Review and ensure that there are **no Open Charts**.

- If there are **Open Charts**, documentation will be lost if a cache reset is performed.

STEP 2:   Log out of **Netsmart.**

- Tap the button on the keyboard with the 6 squares (above the #4) to view all open applications.

- Swipe the blue box for HomeCare off the screen.

STEP 3:   Tap the **Settings** icon on the home screen of the iPad.

STEP 4:   Scroll down in the **Settings** column (left side of screen) and select **HomeCare**.
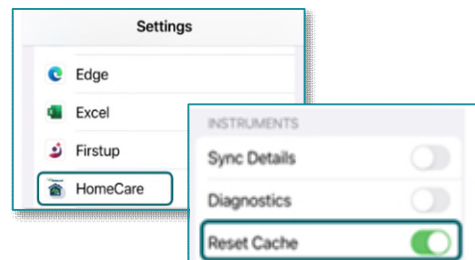
STEP 5:   Under **Instruments**, locate **Reset Cache**. Slide the button to slide to the right and activate the cache reset.

STEP 6:   When the Netsmart App is opened, the **Cache Reset** notification displays. Click **OK**.

- When logging in to Netsmart, the cache is cleared and the system will return **Reset Cache** to off.