

Barcode Medication Administration (BCMA) is a process designed to electronically confirm the 7 Rights of Medication Administration. This flyer outlines the process to order and administer a Patient's Own Medication.

Overview of Barcode Medication Administration

- Barcode Medication Administration (BCMA) is a process designed to electronically confirm the 7 Rights of Medication Administration: Right Patient, Right Medication, Right Dose, Right Time, Right Route, Right Documentation, and Right Reason.
- BCMA adds an additional layer of safety but DOES NOT replace the safe medication administration process.
- Hospital directives regarding Patient Identification (2-Identifier process) MUST be followed.

Patient's Own Medication Administration Workflow

There are times when patients bring their own medications to the office to be administered by staff. To properly order and document the medication, follow the process below.

STEP 1: From the Quick Orders MPage, locate and place the appropriate **Patient's Own Med** order.

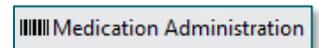


STEP 2: Prepare medications to be administered.

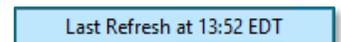
STEP 3: At the patient's bedside, verbally/visually verify the correct patient, following hospital policies/directives.

STEP 4: Confirm the patient information in the demographics banner bar.

STEP 5: Open the **Medication Administration Wizard** from the barcode button on the toolbar.



STEP 6: Click the **Refresh** button within the Wizard to ensure the most up-to-date medication orders are viewed.



- STEP 7:** Scan the **FIN barcode** on the patient's wristband or face sheet per practice policy.
- On the patient's facesheet, staff will scan the **QR Code**.
 - When scanning the QR Code, staff will need to scan in a downward fashion. This will avoid capturing the other barcodes on the sheet.



STEP 8: To bypass the medication, click the box to the left of the Patient's Own Medication order(s).

- The **Override Reason** window displays to indicate the reason for overriding scanning the medication.
- Complete any required or missing fields and manage alerts, as applicable.

STEP 9: Administer medications to the patient.

STEP 10: Click the **Sign** button to document.

TESTING, NICOLE		
Female		
<input checked="" type="checkbox"/>	Scheduled	Mnemonic
 	10/16/2020 9:30 EDT	ondansetron ondansetron (Zofran)

Override Reason

 Medication has not been verified by a scan.
Do you want to continue?

Reason:

Other

Patient's Own Medication

Yes No