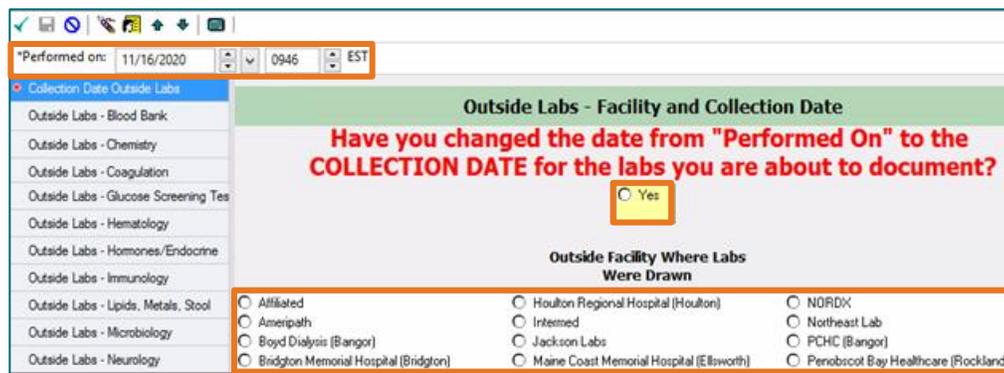


When results for a patient are received from an outside facility at the ordering Providers practice, the workflow below will allow these to be available within the lab flowsheets.

- STEP 1:** Search for your patient, using the **Patient Search** options.
- STEP 2:** Select an encounter from your location within 90 days prior to or after the current date.
- This will be the same encounter choice that you would select when scanning paper results in the patient's chart.
- STEP 3:** Select the **AdHoc** button from the toolbar.
- STEP 4:** Select the **Outside Labs** PowerForms and select **Chart**.
- STEP 5:** Document the correct **Performed On** date and location in which the COVID swab was done.



- STEP 6:** Select **Outside Lab – Microbiology** from the left hand column to document an outside COVID result.
- STEP 7:** Document under the **Outside Lab – SARS CoV2** if COVID was **Detected** or **Not Detected**.
- STEP 8:** Sign the PowerForm using the green checkmark.

