

When results for a patient are received from an outside facility at the ordering Providers practice, the workflow below will allow these to be available within the lab flowsheets.

- **<u>STEP 1</u>**: Search for your patient, using the **Patient Search** options.
- **<u>STEP 2</u>**: Select an encounter from your location within 90 days prior to or after the current date.
 - This will be the same encounter choice that you would select when scanning paper results in the patient's chart.
- **<u>STEP 3</u>**: Select the **AdHoc** button from the toolbar.
- **<u>STEP 4</u>**: Select the **Outside Labs** PowerForms and select **Chart**.
- **<u>STEP 5</u>**: Document the correct **Performed On** date and location in which the COVID swab was done.

*Performed on: 11/16/2020	🗘 🗸 0946 🔅 EST				
Collection Date Outside Labs					
Outside Labs - Blood Bank	Have you changed the date from "Performed On" to the COLLECTION DATE for the labs you are about to document?				
Outside Labs - Chemistry					
Outside Labs - Coagulation					
Outside Labs - Glucose Screening Tes		O Yes			
Outside Labs - Glucose Screening Tes Outside Labs - Hematology		O Yes			
Outside Labs - Glucose Screening Tes Outside Labs - Hematology Outside Labs - Homones/Endocrine		O Yes Outside Facility Where Labs			
Outside Labs - Glucose Screening Tes Outside Labs - Hematology Outside Labs - Homones/Endocrine Outside Labs - Immunology		Outside Facility Where Labs Were Drawn			
Outside Labs - Glucose Screening Tes Outside Labs - Hematology Outside Labs - Homones/Endocrine Outside Labs - Immunology Outside Labs - Lipids, Metale, Scol	C Affiliated	Outside Facility Where Labs Were Drawn	O NORDX		
Outside Labs - Glucose Screening Tes Outside Labs - Hematology Outside Labs - Homones/Endocrine Outside Labs - Immunology Outside Labs - Lipids, Metals, Stool Outside Labs - Microbiology	Affiliated Ameripath	Outside Facility Where Labs Were Drawn	O NORDX O Northeast Lab		

- **<u>STEP 6</u>**: Select **Outside Lab Microbiology** from the left hand column to document an outside COVID result.
- **<u>STEP 7</u>**: Document under the **Outside Lab SARS CoV2** if COVID was **Detected** or **Not Detected**.
- **<u>STEP 8</u>**: Sign the PowerForm using the green checkmark.

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*Performed on: 11/16/2020							
✓ Collection Date Outside Labs							
Outside Labs - Blood Bank			Outside Labs - Microt	biology			
Outside Labs - Hormones/Endocrine							
Outside Labs - Immunology	Outside Lab - John Cunningham Virus		Outside Lab - John Cunningham Virus	O Positive			
Outside Labs - Lipids, Metals, Stool	(JCV) Index Value		(JCV) Antibody				
Outside Labs - Microbiology							
Outside Labs - Neurology	Outside Lab - Gonorrhea	O Positive O Negative	Outside Lab - SARS	O Detected O Not Detected			
Outside Labs - Newborn Screening			CoV2				
Outside Labs - Rheumatology							

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.