

This flyer will outline the workflow for using Interactive View and I&O (iView) and Message Center for Thyroid Management in the Ambulatory setting.

## Thyroid Management

For Orders Processed In System, the TSH Result will appear in the **Results to Endorse** in Message Center. The provider will review the result, perform documentation, send a message to the clinical staff, then endorse the result.

For TSH Results from an Outside facility, clinical staff will document the results in the Outside Labs PowerForm and then initiate an in-between encounter message to the provider.

To place Recurring Orders, please see this [flyer](#) for more details.

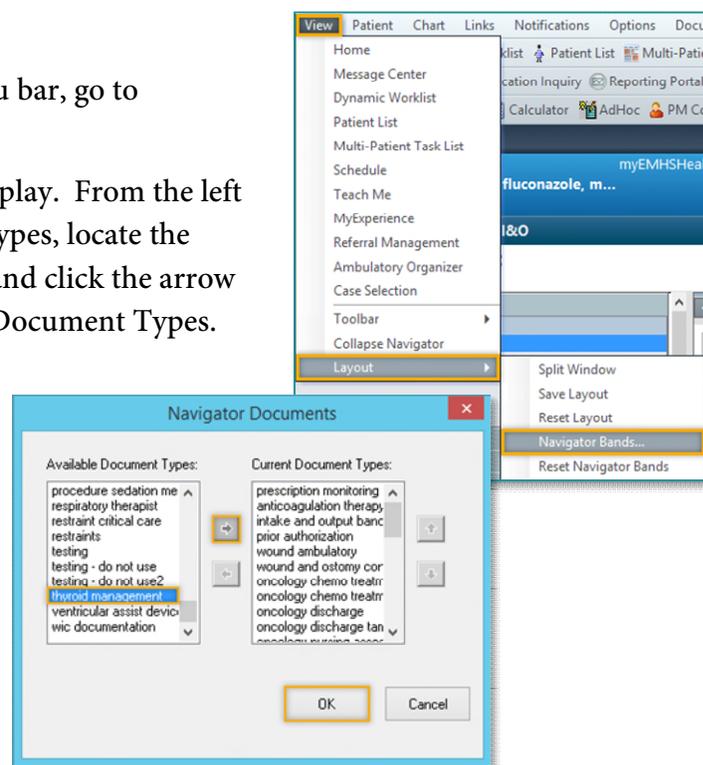
### ➤ Adding the Thyroid Management band in Interactive View and I&O (One-Time Only)

**STEP 1:** Go to Interactive View and I&O.

**STEP 2:** To add navigator bands, from the top menu bar, go to **View>Layout>Navigator Bands**.

**STEP 3:** The Navigator Documents window will display. From the left side of the window, Available Document Types, locate the **Thyroid Management** band. Highlight it and click the arrow to move it to the right-hand side, Current Document Types. Click **OK**.

**STEP 4:** Changes to Navigator Bands pop-up window will display. Click **OK**. Close the patient chart and reopen to see the newly added band.



## Documenting Outside Lab Results

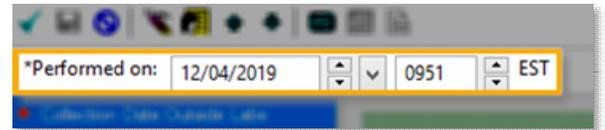
Clinical staff will need to enter outside lab results using the Outside Labs PowerForm. This will allow these results to populate to the flowsheet, providing a more comprehensive overview of the patient's lab profile and greater documentation efficiency. Labs entered this way can be tagged for use in Dynamic Documentation and trended over time.

**STEP 1:** In the patient's chart, go to **AdHoc** from the toolbar.

**STEP 2:** Select the **Outside Labs** PowerForm and select Chart.



**STEP 3:** Document the correct **Performed On:** date and location in which the labs are drawn.



**STEP 4:** Locate the appropriate sections and enter the results as appropriate.

**STEP 5:** Sign the PowerForm using the green checkmark. 

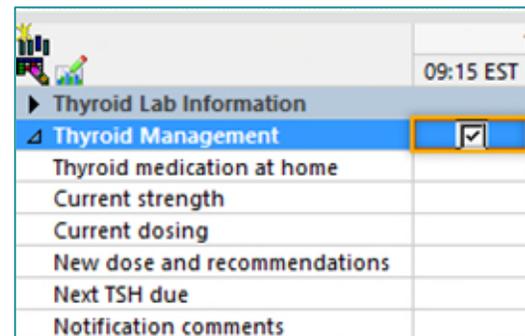
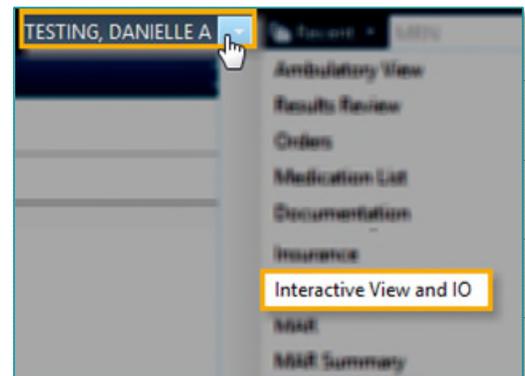
**STEP 6:** Clinical staff will then initiate an in-between encounter message to the provider, marking it as high importance as appropriate.

## Documentation in iView

Provider Workflow for Managing a TSH result

### ➤ Entering Documentation

- From the message, launch the patient's chart from the patient's name in the banner on the upper right-hand side.
- Click the drop-down arrow beside the patient's name and select **Interactive View and IO**. This will take you directly to iView in the patient's chart.
- In the **Thyroid Management** section, double-click the blue band under the Time column for the results to be entered.
  - This will allow for more efficient documentation by allowing you to utilize the **Tab** button to go to the next field.
- After entering the needed documentation, click the green check mark and close the chart.



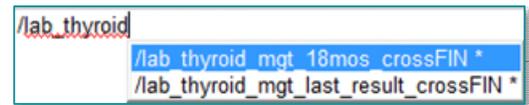
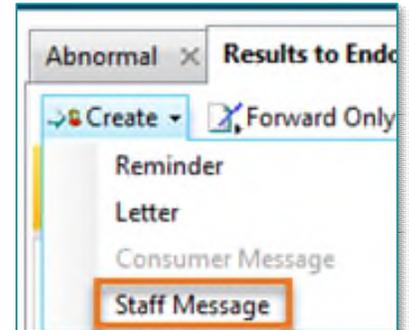
## Communicating Results

### ➤ From Message Center

- If the result was communicated via a message from an **Outside Lab** result, the provider will indicate the plan in the Thyroid Management iView band utilizing the process noted above and reply to the message.



- If the result was returned in **Results to Endorse** (In-System Result):
  - Click the drop-down arrow next to **Create** and select **Staff Message**.
  - This will create in-between encounter that will allow you to launch orders for further labs or refills if necessary.
  - In the body of the message, indicate that the MA should notify the patient results, med changes, next lab draw etc. and any other clinically appropriate information.
  - There are two Autotexts available to pull in the documentation done in iView into the message.
    - /lab\_thyroid\_mgt\_18mos\_crossFIN
    - /lab\_thyroid\_mgt\_last\_result\_crossFIN
  - Route the message to the appropriate clinical staff or pool, per practice workflow.



➤ **Viewing Results and Documentation**

- Lab results can be viewed on the Labs Flowsheet component on the workflow mPages.
- Previous results, doses, and actions can be viewed in the Thyroid Management iView band for a more focused trend over time.

	12/04/2019	11/25/2019
	08:36 EST	08:31 EST
		08:00 EST
<b>Thyroid Lab Information</b>		
Thyrotropin (TSH)		
Free T4		
Total Triiodothyronine (T3)		
Thyroglobulin		
Thyroglobulin Antibody		
Thyroid Peroxidase Antibody		
Outside Lab - TSH		
Outside Lab - Free T4		
Outside Lab - T3 Total		
Outside Lab - Thyroglobulin Antibodies		
Outside Lab - Thyroid Peroxidase Antibod		
<b>Thyroid Management</b>		
Thyroid medication at home		Levothyroxine    Levothyroxine
Current strength		125 mcg    125 mcg
Current dosing		1 tab daily    1 tab daily
New dose and recommendations		Continue same reg...    Continue current r...
Next TSH due		05/25/2020    12/02/2019
Notification comments		Continue taking s...    Patients level is W...