

NLH Home Office (EMH1)

Schedule Dates	Generate <u>Skeletal</u> Schedule Prior to:	Team Scheduling		Schedule closes for PTO requests	Generate <u>Pending</u> Schedule On or After:	Publish Final Schedule By:
		FT/PT staff submit requests:	Pool staff submit requests:			
5/12/2024 - 6/22/2024	3/31/2024	3/31/2024 - 4/8/2024	4/8/2024 - 4/12/2024	4/12/2024	4/13/2024	4/26/2024
6/23/2024 - 8/3/2024	5/12/2024	5/12/2024 - 5/20/2024	5/20/2024 - 5/24/2024	5/24/2024	5/25/2024	6/7/2024
8/4/2024 - 9/14/2024	6/23/2024	6/23/2024 - 7/1/2024	7/1/2024 - 7/5/2024	7/5/2024	7/6/2024	7/19/2024
9/15/2024 - 10/26/2024	8/4/2024	8/4/2024 - 8/12/2024	8/12/2024 - 8/16/2024	8/16/2024	8/17/2024	8/30/2024
10/27/2024 - 12/7/2024	9/15/2024	9/15/2024 - 9/23/2024	9/23/2024 - 9/27/2024	9/27/2024	9/28/2024	10/11/2024
12/8/2024 - 1/18/2025	10/27/2024	10/27/2024 - 11/4/2024	11/4/2024 - 11/8/2024	11/8/2024	11/9/2024	11/22/2024
1/19/2025 - 3/1/2025	12/8/2024	12/8/2024 - 12/16/2024	12/16/2024 - 12/20/2024	12/20/2024	12/21/2024	1/3/2025

**Schedule Length: 6 Weeks**  
**Team Scheduling: Schedule will open to the appropriate staff at 0001 and close at 2359**