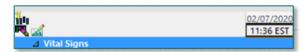


From the Office of Clinical Informatics Annotations and Patient Info & Story MPage February 10, 2020

The use of Annotations is a current functionality for the ED and Inpatient Nursing areas in iView to allow the nurse to narrate. This helps to pull iView documentation together to tell the patient story and be able to document something that is not available as a discrete field. Annotations are part of the Cerner model content that supports the correct flow of information to the Patient Info & Story MPage. Providers, RT, PT, OT and Speech Therapy, Dietary, and Care Managers have access to the Patient Info & Story MPage to view the flagged annotations.

## **Documenting an Annotation**

- Annotations are not a replacement of the free text nursing note that was in the Adhoc folders.
- Documentation that has occurred in iView should not be repeated in Annotations. Double documentation should not be occurring.
- > If there is a place to document in iView, it needs to be completed in that field.
- > Be sure to check **Customize View** to ensure that documentation opportunities in iView truly don't exist.
  - Some items are not in view due to low usage and can be brought in view using **Customize View**.
- Appropriate use of iView and Annotations will ensure that Clairvia is providing a more accurate patient acuity level.
- **<u>STEP 1</u>**: Click in the time field at the top of the iView column. A thick black border will appear around the time.



- **<u>STEP 2</u>**: Right-click and select **Actions**.
  - Options for Flag Annotation and Add Annotation are available.
- **<u>STEP 3</u>**: Select **Flag Annotation**. This annotation will automatically flow to the **Patient Info & Story MPage**.

[	Actions	•	Add Annotation
	Insert Date/Time		Flag Annotation

- <u>NOTE</u>: If Add Annotation is selected, this will not automatically flow to the Patient Info & Story MPage.
  - If Add Annotation was selected and it was decided that the documentation should flow to the Patient Info & Story MPage, click the box at the bottom next to Flag to include in Interdisciplinary Summary.

P	Annotations	-	• • ×
Date: 02/07/2020	• v 1149 • EST		
Title:			
			~
			$\sim$
Flag to include in Interdi	ciplinery Summery	Sign	Cancel

# From the Office of Clinical Informatics Annotations and Patient Info & Story MPage February 10, 2020 Page 2 of 3

- **<u>STEP 4</u>**: The date and time can be changed to reflect the real time of the event that is being annotated.
- **<u>STEP 5</u>**: Enter a **Title** for the Annotation. E.g. Cardiac Arrythmias.
- **<u>STEP 6</u>**: In the free text box, document the details of the annotation.
- NOTE: The last character will drop off when the annotation goes to the Patient Info & Story MPage. It is recommended that all annotations are ended with a period. The period would then drop off instead of the final letter of the last word. This is a known issue and currently, Cerner does not have a fix for this.

#### **<u>STEP 7</u>**: Click **Sign**.

Flagged Narratives Examples							
Examples of what to flag	Examples of what NOT to flag						
Any events leading up to a code situation	Any documentation that mimics/duplicates other nursing documentation						
Behaviors/issues leading up to the use of restraints	Adjusting pillow or other patient comfort items/actions						
Safety-related items that cannot be documented discretely							
within iView (e.g. falls, violent behavior, history of violence,	Last bowel movement (already documented elsewhere)						
etc.)							
"No News" patients – only visitors with a password are	Medication refusals (should be documented on the MAR)						
permitted.	Medication rerusais (should be documented on the MAR)						
Involvement of Adult Protective Services and/or DHHS							
Rationale for private room							
Rationale for 1:1 nursing/observation							
If having to do more frequent dressing changes due to drainage							
or extenuating circumstances							
Any abnormal family dynamics that may impact patient care							
Any abnormal or borderline results; any results that could							
indicate a trend							

### Patient Info and Story MPage

- > Flagged Annotations will populate in the Patient Info & Story MPage.
- The Patient Story header will reflect how many annotations are present on the patient's chart.
- Ten annotations will display before a scroll bar appears.

Patient Story (2)							
Selected Visit: Last 30 days							
Event/Comment Chart Annotations	Cardiac Arrythmia						
Patient experienced a 10 second episode of SVT while ambulating in the hall							

- > Annotations for the last 30 days can be seen in this MPage.
- > Annotations are part of the permanent medical record.

- The **Options** menu allows the user to determine whether to abbreviate annotations or to show full annotations.
  - Abbreviated annotations can easily be read by hovering.

### Where else are Annotations located?

- Results Review
  - All Annotations, flagged or unflagged, will flow to Results Review in the Clinical Data Flowsheet.
  - Click Assessments or Nursing Data (seen by some positions) and locate Nursing Annotations in the Navigator.

h 🛄										
Results - Recent	Results - Extended	Lab - Recent	Lab - Extended	Diagnostics	Vitals - Recent	Vitals	- Extended	Assessments	Microbiolog	gy Pathol
Flowsheet: Clin	nical Data Flowsheet	•	Level: Clin	ical Data Flows	heet	• •	Table 🔾 G	roup 🔿 List		
• •								No	ovember 07,	2019 12:45
Navigator Vital Signs a	nd Measurements 🔨	Showing resu	lts from (11/12/20	19 - 02/07/2020	) Show more re	esults				
CLINICALW	EIGHT	Clinical Data Flowsheet					02/07/2020 12:14 EST	02/07/2020 11:49 EST	02/07/2020 09:00 EST	02/06/2020 09:47 EST
	EIGHT	Nursing Annotations (CDF)								
Measureme	nts	Chart Annotations Urinary Catheter (Urethral Straight/Intermittent 1					* In Error	* Cardiac Arry	* Family Dyna	
Mices arente										

• To view the annotation, double-click the starred annotation. In the box that pops up, click **Comments** to see the annotation documentation.

#### ≻ iView

- A black carat will display in the upperright corner of the time box when an annotation has been documented that has not been flagged.
- A flagged annotation will have the black carat in the upper-right corner and a flag located to the left of the time.
- An "uncharted" flagged annotation would have a colorless flag.
- To see **Flagged Annotations**, check the **Flag** filter box. Hovering over the highlighted annotation will display the documentation.

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ult	Comments	Flag	Date	Performed By		
Annotations						
Chart Annotations						
Family Dynamic	۲.	*	🛛 🖓 02/07/2020 11:49:00 EST 0	hart Annotations Car	diac Arrythmia	
Cardiac Anythmia	•	*	(Medium Importance) Result 07, 2020 12:13 EST. Patient experienced a 10 second		- TEST R	

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.

14 R. 22		13:00 - 13:59 EST	8	12:00 - 12:59 EST	11:00 -
⊿ Vital Signs					
Temperature	DegC				
Temperature Fahren	DegF		000000000000000000000000000000000000000		