

From the Office of Clinical Informatics Wound Care Multi-Patient Task List – Inpatient June 6, 2023

🔐 Multi-Patient Task List

Inpatient Pressure Injury Validators and Wound Nurses use the Multi-Patient Task List to identify patients with a INP Ostomy Wound Consult or a wound suspected to be a pressure injury.

Setting Up the Multi-Patient Task List (MPTL)

- **<u>STEP 1</u>**: Select **Multi-Patient Task List** from the toolbar.
- **<u>STEP 2</u>**: Select **Options** in the toolbar.
- **<u>STEP 3</u>**: Select **Task List Properties**.
 - Select Generic Time Frame.
 - Select **From** and **To** date and time.

<u>NOTE</u>: The To time frame should be several years in the future to avoid having to update the time frame frequently.

- Select the **Patient List** tab.
- Select the box **Choose a Patient List.** On the left side, select the appropriate Patient List.
- On the right side under Location Filters, click the + next to the appropriate facility beginning with the initials NL.
- Click the + next to **Inpatient**.
- Click the box next to the desired **nursing unit(s)**.
- Click OK.

Wound Multi-Patient Task List tabs

Ostomy Pressure Inj Eval

When an inpatient or ED nurse documents a **Pressure Injury – Suspected** or **Pressure Injury – Suspected Change** in iView, a task populates the **Ostomy Pressure Inj Eval** tab on the **Multi-Patient Task List**.

Departmental View, Assigned Tasks									
0	Ostomy Pressure Inj Eval Ostomy-Wound Intervention								
Task retrieval completed									
🗹 All Patients			Location/Room/Bed	Name	Task Status	Mnemonic	Order Details		
図 微 TESTING, ISABELLA		·92	5BLA / B595 / 02	TESTING, ISABELLA 03/26/1969		INP Ostomy-Wound Pressure Injury Re-Eval	Start: 05/18/23 10:49:37 EDT, Please review Interactive View/Incision Woun Ordered by Discern Rule R99Z_SUSPECTED_PRES_INJRY.		



Options	Help	
Ta	sk List Properties	
Ta	sk Display	

8		Task	List Properties		4
Time Frames	Patient List		0		
Choose one	of the following			_	
O Defined T	ime Frame	Hour Interval	Generic Time France	ne	
Range	Concern De	090, 200			
O Previous	12 Hour Da	iy (0701-1900)			
Current	12 Hour Ni 12 Hour Ni	ght (1801-0600) abt (1801-0700)			
O Net	24 Hour (1) 24 Hour(0) 8 Hour Day 8 Hour Eve 8 Hour Nig	200-1159) (01-2259) / Shift (0701-150 ning shift (1301- (ht Shift (2301-0)	0		
	¢	II)	1		_
2 ^{w/ me myc}	17:00 v	EDT			_
From: 05/19	2023	v 0201	EDT		
To: 05/15	2023	v 1800	EDT	8	
				OK Canc	ęĽ

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- STEP 1:
 Double-click the patient's name to open chart.

 STEP 2:
 Activity View opens to the Pressure Injury Validation Section in iView.
- **<u>STEP 3</u>**: iView documentation completes the task.

<u>NOTE</u>: The Pressure Injury Eval/Re-Eval task will drop off the Multi-Patient Task List once wound documentation is complete in Interactive View and I&O or at discharge.

> Ostomy-Wound Intervention

When an inpatient or ED nurse enters an **INP Ostomy-Wound Consult** order, a task populates the **Ostomy-Wound Intervention** tab on the **Multi-Patient Task List**.

Ostomy Pres	sure Inj Eval Ostor	my-Wound Intervention							
Task retrieval	l completed								
🗹 All Patier	nts ^	Location/Room/	/Bed Name	Task Status	Mnemonic	Order Details	5		
	G, CARD E	5BLA	*TESTING, CARD E 08/22/1984	Pending	INP Ostomy-Wound Consult	Start: 05/22/2	23 8:18:00 EDT, wound		
NOTE: The INP Ostomy-Wound Consult task will drop off the Multi-Patient Task List at discharge or manually removed by selecting Chart Not Done.									
<u>STEP 1</u> : Right-click the patient's name and select Open Patient Chart .									
<u>STEP 2</u> :	<u>P 2</u> : Click Interactive View and I&O.								
<u>STEP 3</u> :	Navigate	Navigate to the appropriate section to begin Ad Hoc Charting - TESTING, ISABELLA							
	wound/os	stomy documer	ntation.		B Rapid Response Form B Readmission Follow-Up Ph B Rebab Weekly Progress N	hone Call Form	Select All Deselect All		
<u>STEP 4</u> :	Once con green che	nplete, sign doc eckmark. 🗹	umentation by clicl	B RhoGAM Administration B RooGAM Administration B Social Determinants of Health Ft Special Patient Care Plan Form Strote V IPA Cherckfet		Open Patient Chart Sort By			

Verify Documentation

<u>STEP 5</u>: Navigate to **AdHoc** in the toolbar and select **Wound/Ostomy Note**.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.