The Infection Control Advisor (ICA) is a documentation tool used by Infection Preventionists to capture healthcare-associated infections (HAI) for reporting to the National Healthcare Safety Network (NHSN).
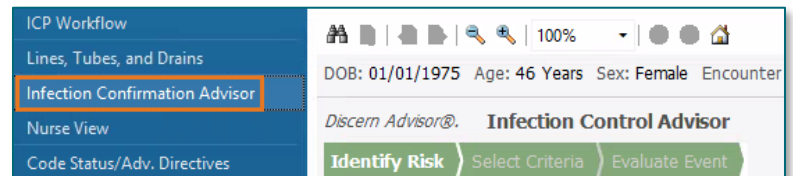
Infection Control Advisor

Patients who populate the ICP Worklist with an HAI or Reportables Risk will have a hyperlink to access the ICA. Infection Preventionists will also have the ability to open from the menu within the patient's chart. The content of the ICA will change based upon the type of risk associated.
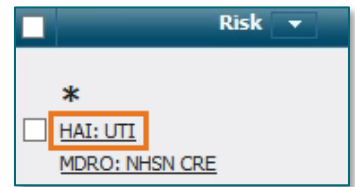
➢ The advisor is divided into three categories: **Identify Risk**, **Select Criteria** and **Evaluate Event**.

➢ **Identify Risk**

- Advisor History
  - Click the radial button to **Set Event**.
  - **Type** by selecting the appropriate option from the drop down.
- Microbiology
  - Placing a checkmark in the **HAI/CAI** column to associate the lab test will auto populate the date in the **Event Date** field.
  - Select the **Pathogen #** from the drop down and the susceptibility guide will display.
    - The pathogen selected should be in an *Auth (Verified)* state to avoid additional work when the result is finalized.

- The remaining categories will display information pertinent to the event type selected. The Infection Preventionist can select data to include, then click **Next** to advance.

> ➢ **Select Criteria**

Infection Preventionists will select all relevant options and click **Next**.

> ➢ **Evaluate Event**
- Select the **Location of Event**.
  - The display will default to the patient's registered location at the time of the event date.
- Enter **Event Details**.
- **Specify Event** information by selecting an option from each drop down.
- Type in a **Title**, which should align with the facility naming convention.
- Add any **Comments** as needed.

- Click **Sign**.
  - Once signed, the information will be **Read Only**. If any modifications are needed, the form would need to be deleted and a new Advisor completed.

➢ **Delete Event**

Once an event has been saved, it will be available in the **Current History** section.

- Click the red circle and enter a reason for the deletion.
- Click **Ok**.