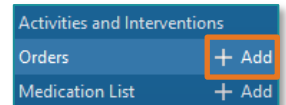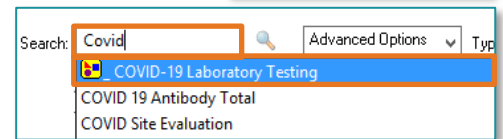This flyer will outline the process for Clinical Staff ordering the COVID-19 Laboratory Testing PowerPlan in the Inpatient setting.

STEP 1: From the left side menu, select the **+ Add** option from the **Orders** link.

STEP 2: In the **Add Order Window**, search for **COVID** in the **Search field**.

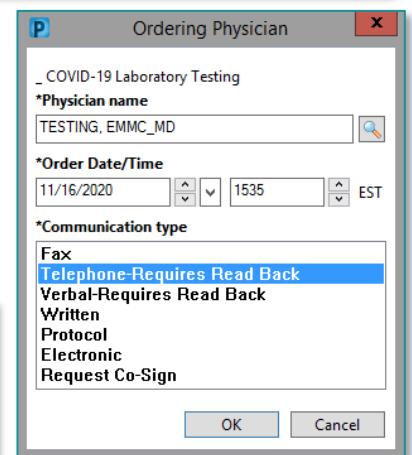**STEP 3:** Locate and select the **COVID-19 Laboratory Testing PowerPlan** from the search results.

STEP 4: In the **Ordering Physician** window:
- Enter the appropriate providers name.
- Select the appropriate communication type.
- Click **OK.**

STEP 5: Click **Done** to close the **Add Order Window**.

STEP 6: Select the appropriate order page based on the criteria highlighted in orange field above the order and select **Initiate Now**.

> **Asymptomatic patients:**
>
> - Patients with time sensitive, and medically necessary conditions undergoing aerosol generating procedures (AGP) within 12-48 hours, scheduled for C-Sections or Labor Induction, or other surgical procedures where testing will help limit the use of personal protective equipment (PPE)
> - Asymptomatic patients being discharged (in greater than 24 hours) to a facility that requires testing (e.g. Acadia hospital, long-term care facilities, group homes, assisted living facilities, and shelters)
> - Asymptomatic healthcare workers and first responders (e.g. EMS, Police, Fire, etc.) performing direct patient care who have been exposed to a known COVID -19 positive individual
>
> Administrative Test for COVID 19   NASOPHARYNX, Expedite, ONCE

- **COVID 19:** Used for *symptomatic* patients
- **Respiratory Virus Panel PCR:** Used for *symptomatic* patients
- **Administrative Test for COVID 19:** Used for *asymptomatic* patients who:
  - Require testing prior to Aerosol Generating Procedures (AGP) *scheduled within 24 and 72 hours*,
  - are scheduled for a C-Section or induction
  - Being discharged greater than 24 hours to a facility requiring testing
  - Healthcare workers and first responders performing direct patient care who have been exposed to a known COVID -19 positive individual
  - Patient (excluding newborns) being **ADMITTED** via the ED or through direct admission/transfer who has not been tested in the previous 72 hours

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- **COVID 19 (COVID 19 for AGP, SNF, Active Labor):** Used for asymptomatic patients who
  - Require testing prior to Aerosol Generating Procedures (AGP) scheduled to occur within 12 hours
  - Same day discharge to facility that requires testing (e.g. SNF)
- **Rapid COVID Flu:** Used for Symptomatic Patients
  - Seeking care in the ED
  - A transfer to Acadia from the ED
  - Laboring patients

STEP 7: Fill in any Required Details in the **Order Details** section and click **Sign.**