

## From the Office of Clinical Informatics Enterprise Imaging (EI) Clinician Workflow – Add Studies to My List July 6, 2023

As part of the Clinician's Workflow, studies can be added to My List in Enterprise Imaging (EI) where they can be easily viewed until they are manually removed from My List. Patients who are being seen in the office can be added in advance.

## Activities Overviews

Enterprise Imaging (EI) enables staff to view ordered exams specific to location, modality, and status. Follow the steps below to add a location or modality to your **Activities overviews** list.

- **<u>STEP 1</u>**: Login to the **Clinician Desktop**.
- **<u>STEP 2</u>**: Click **List area**.
- STEP 3: Click Activities overviews....
- **<u>STEP 4</u>**: Click the radio button in Default column for **Clinician Workflow**.

**<u>STEP 5</u>**: Click **Close** in the bottom right corner of the screen.

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	0		ACTOV2403	Training Technologist Moda	System, NLH Imaging Tech	10/01/2022	
	0		ACTOV201	EMMC Cath Lab Staff*	System, NLH Cardiology Te	09/29/2022	
	0		ACTOV4819	Spectrum Remote DX Week	System, NLH Radiologist,	09/29/2022	
	0	1	ACTOV15	BHMH Cardiologist Readin	System, NLH Cardiologist ,	09/29/2022	
	0		ACTOV205	ARG Technologist Modality	NLH Imaging Technologist,	10/01/2022	
	0		ACTOV4826	Clinican Workflow	System, NLH Clinicians	07/06/2023	
	0		ACTOV4814	Spectrum SJH Mammo Rad	System, NLH Radiologist,	09/29/2022	
	0		ACTOV601	SVH Echosonographer	System, NLH Cardiology Te	09/29/2022	
	0		ACTOV4601	Spectrum EMMC Fluoro MW	System, NLH Radiologist,	09/29/2022	
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## Adding a Study to My List

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- **<u>STEP 2</u>**: Enter **last name**.
- **STEP 3**: Enter **first name**.
- **<u>STEP 4</u>**: Click Search.
- **<u>STEP 5</u>**: Click the desired **patient study**.
- **<u>STEP 6</u>**: **Right-click** and select **Add to list**.
- STEP 7: Click My list.
- **<u>STEP 8</u>**: In Activities overviews click My list. The studies display in Collection list "My list".

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<u>STEP 9</u>: Click the **study** you wish to display images.

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## **Removing a Patient from My List**

**<u>STEP 1</u>**: Right-click the patient line and from the dropdown, select **Remove** from list.



For questions regarding process and/or policies, contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center From the Office of Clinical Informatics [Insert Title] [Month Day, Year] Page 3 of 3

207-973-7728 or 1-888-827-7728.