

## From the Office of Clinical Informatics RadNet Tech Completing an Exam in Exam Management

May 2, 2023

<u>STEP 1</u> :	Launch Appbar Prod and Select	t the <b>Exam Management</b>	Task Edit View Select By Launch Help
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<u>STEP 2</u> :	Enter the <b>Accession</b> number an	d hit <b>Enter</b> .	*Accession:
	• Can use the <b>Patient Search</b> i	con.	
<u>STEP 3</u> :	Verify Institution: and	<b>ब</b>	Cerner Imaging: Exam Management – C
	Room:	Task Edit View Select By Launch Help	
	<ul> <li>Use dropdown to change if needed</li> </ul>	*Accession RA-23-0061748	Personnel Date/Time Phimary GRAY, NOOLE Additional Use current date/time
<u>STEP 4</u> :	Enter staff who performed	Name: TSS1N9, BLUE DOB: 02/01/2003 Age: 20 Years Sex: Male	Show completed exams Show all a
	the exam in <b>Personnel</b> by	Sex: Male Encounter type: Outpatient Location: LAB_MCH	Clear     Kommunication     Kommunication     Kommunication     Kommunication     Kommunication     Kommunication     Kommunication     Kommunication
	typing last name, first name, and hit <b>enter</b> key	Procedue C 3RF Cheel 2 Views 71046	omert Peason for Exam Teastrop
<u>STEP 5</u> :	Left-click the <b>Procedure</b> to		
	be completed	¢	Irrisge Management Start Complete E
<u>STEP 6</u> :		e Resdy.	PT08 PPNDGT
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## > Exam Management Bill-Only Charging: page

- Bill Onlys are other items being charged along with the exam.
- Not all procedures have a Bill Only window.
- Click which **Bill-Only/Category**.
- Click **arrow**.
- Click **OK**.
- Click Complete
- Status changes to Completed

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For questions regarding process, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.