

From the Office of Clinical Informatics Cerner Millennium Survivorship Care Plan

October 9, 2023

To create a Survivorship and Treatment Summary using Dynamic Documentation, follow the steps in this flyer.

Creating a Survivorship Care Plan and Treatment Summary

- **<u>STEP 1</u>**: Fill out the **Cancer Care Navigation** form and update through the course of the patient's treatment, as applicable.
- **STEP 2:** When ready to create the Survivorship Care Plan, ensure the content in the **Cancer Care Navigation** PowerForm is complete and up to date.
- **STEP 3:** Click the **Oncology Care Plan** in the **Create Note** section from the **Oncology Nursing Workflow** MPage to generate the note.
- <u>NOTE</u>: Information from certain fields in the Cancer Care Navigation form will automatically populate to the note.
- **<u>STEP 4</u>**: Fill out all the fields that did not automatically populate to the note.
 - These fields have an underscore (_) to the items that will need to be filled out by the nurse navigator.
 - Use the **F3 key** on the keyboard to tab to the next field.
- **<u>STEP 5</u>**: In the **Additional Cancer Specific Care Plan Information** section of the note, fire the applicable cancer specific auto text to fill in the fields.
 - Four different Cancer Specific Auto Texts available to use:
 - /onc_breast_treatment_summary*
 - /onc_colon_treatment_summary*
 - /onc_lung_treatment_summary*
 - /onc_prostate_treatment_summary*
- **<u>STEP 6</u>**: Review the note for completeness, accuracy, and remove any information not applicable to the patient.
 - Use the following buttons in the note to remove, refresh, or add an additional free-text field.
 - Make edits/remove or add information to individual items manually.
- STEP 7: Click Sign/Submit. Sign/Submit



In the Sign/Submit Note window, search for the provider to forward the note to for signature. <u>STEP 8</u>:

Sign/Submit Note			Last name:	Eirst name:	Suffig		Search
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Care Plans	~	All		Alon P	A Clinicity	Charles M. H	NewEloybe
Author:		Title:					
SMITH - TEST05 , LANCE		Oncology Care Plan	Name		Positions	Aliases	Urganizations
Contacts		Recipients				<u>U</u> K	Cancel
Pelauit Name		pefault Name	Comment	Sign	Review/CC		
		BHANDARI - TEST , SHRUTI		۲	0		
		Unspecified - Phys Oncology	y p2				

- Select the appropriate provider from the **Provider Selection** window. <u>STEP 9</u>:
 - The provider will populate under the **Recipients** section of the Sign/Submit Note window.
- **STEP 10:** Select the **Sign** radial button in the row of the provider's name.
- **STEP 11:** Click Sign.
- > The provider will receive the note in Message Center to review the note, make any necessary updates, and then sign the note.
- \geq Once complete and signed by the provider, the Survivorship Care Plan will be printed and given to the patient as well as sent to all applicable care team members.

Creating Favorite Contacts

- Recipients may be identified as a favorite for more efficient endorsement selection. Once recipient has been identified:
 - Select the **star icon** is to create a favorite. This ٠ will add the recipient to the Favorites contacts list on the left.

Adding a Favorite Contact to Recipients

From the **Contacts** list in the left column, hover over the intended recipient and click the **blue + sign** to the right of their name. This will move the contact to the **Recipients** column on the right.

Contacts Default Name BHANDARI - TEST , SHRUTI Unspecified - Phys Oncolor

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.



