The Dual Pharmacist Verification Workflow is used by two pharmacists when verifying future orders.

Dual Pharmacist Verification Workflow

The Dual Pharmacist Verification process is when two pharmacists verify future orders. This flyer outlines the process for both the first and second pharmacist documenting the dual verification of orders.

NOTE: **Locations using the Dual Pharmacist Verification process when verifying future orders – follow the process established at each location whether it is the first or second pharmacist who verifies the orders in PPM /MedManager.**

➢ **First Pharmacist Workflow**

STEP 1: Performs necessary review of orders, checking doses, etc. in PPM, MedManager, and PowerChart.

STEP 2: Once verification has been completed, go to the **Pharmacist Workflow MPage**.

STEP 3: Navigate to the **Quick Links** component and select the **Chemotherapy Dual Pharmacist Verification Form**.

- The **Chemotherapy Dual Pharmacist Verification Form** can also be accessed from **AdHoc** and navigating to the **Pharmacist Chemotherapy Documentation** folder.
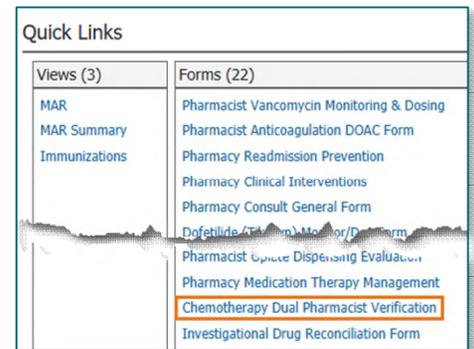
STEP 4: In the form, document the first pharmacist verification by completing the following fields:

- **First Pharmacist Verification**
- **First Pharmacist Verification Date/Time**
- **First Pharmacist Comments**
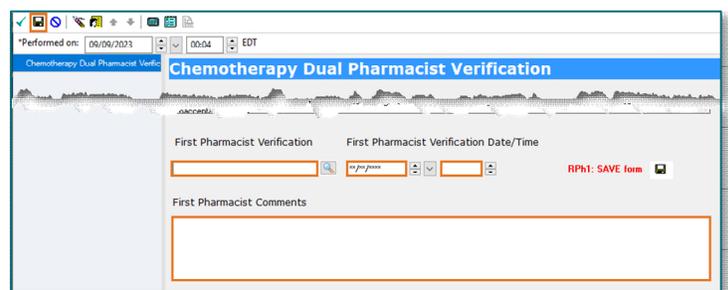
STEP 5: Once complete, **SAVE** the form by clicking the **Save Disk** 🖫 button.

NOTE: **It is important the form is SAVED and not signed.**

STEP 6: Once the form is saved, a task fires to the **Multi-Patient Task List**. On the **MPTL**, the 🖉 icon displays to indicate the task has been saved.

➢ **Second Pharmacist**

STEP 1: Review the **Multi-Patient Task List** for tasks of patients requiring orders to be reviewed and verified.

- The Pharmacy Patient Monitor and MedManager are used to review orders requiring verification.

STEP 2: Once verification of the orders is completed, go to the **Multi-Patient Task List**.

STEP 3: Locate and double-click the task for the patient. The **Chemotherapy Dual Pharmacist Verification Form** opens.

STEP 4: In the form, document the second pharmacist verification by completing the following fields:

- **Second Pharmacist Verification**
- **Second Pharmacist Verification Date/Time**
- **Second Pharmacist Comments**

STEP 5: Once complete, **SIGN** the form by clicking the green checkmark ✔.

STEP 6: On the **MPTL**, the ☑ icon will display to indicate the task has been signed and completed.

STEP 7: Refresh the screen and the task will be removed from the list.