This Quick Reference Guide (QRG) reviews verifying IV orders.

Verify IV Orders

Verify Continuous Orders

➢ **From the patient's Profile tab:**

STEP 1: Click the continuous order medication **Action** drop-down arrow.

STEP 2: Click **Verify.**

NOTE: You can also type V in the Action cell to populate the cell as Verify.

STEP 3: Click **Apply**. The Verify Continuous Order window displays.

STEP 4: Review and modify the information as needed.
NOTE:

- To adjust the rate from Titrate, use the following steps:
  a. Delete Titrate from the Freetext rate field.
  b. Enter the appropriate rate in the Rate field.
  c. Click the Rate drop-down arrow and select the appropriate option.

- To adjust a rate to Titrate, use the following steps:
  a. Delete the rate from the Rate field.
  b. Click the Rate drop-down arrow and select None.
  c. Click the Freetext rate field and type Titrate.

STEP 5: Click **OK**.

STEP 6: Click **Submit**.

Verify Intermittent Orders

➢ **From the patient's Profile tab:**

STEP 1: Click the intermittent order medication **Action** drop-down arrow.

STEP 2: Click **Verify**.

NOTE: You can also type V in the Action cell to populate the cell as Verify.

STEP 3: Click **Apply**. The Manual Product Select window displays.

STEP 4: Click the appropriate product from the Products pane.

STEP 5: Click **Move**. The product now displays in the Selected products pane.

STEP 6: Click **OK**. The Verify Intermittent Order window displays.

STEP 7: Review and modify the information as needed.

NOTE: If you adjust the Rate, the Infuse over field will automatically adjust to compensate and vice versa.

STEP 8: Click **OK**.