

Medical students are encouraged to use Dynamic Documentation with the BH Medical Student Note template. This note contains a header that designates the note for teaching purposes only. Pending this note is adequate; supervising providers can start their note with the med student's note.

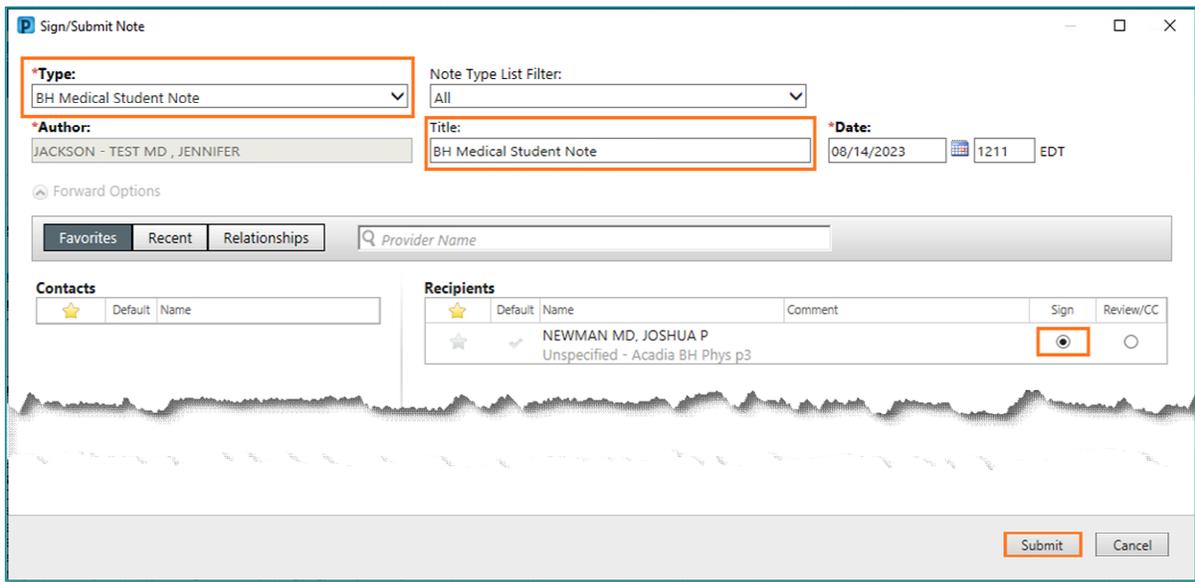
Medical Student Workflow

➤ Document the patient encounter using Dynamic Documentation.

- Select **BH Medical Student Note** to generate the note using the Medical Student Note template.
 - The header to the note designates that it's for teaching purposes only.

[Student documentation is for educational purposes only. The content of this note is not utilized to guide patient care.](#)

- Once all elements of the note have been entered, confirm the accuracy of **Type** and **Title** then click **Sign and Submit**.
- Enter the Provider's name who will be reviewing and co-sign the note.
- Click **Submit**.



Sign/Submit Note

*Type: BH Medical Student Note

Note Type List Filter: All

*Author: JACKSON - TEST MD, JENNIFER

Title: BH Medical Student Note

*Date: 08/14/2023 12:11 EDT

Forward Options

Favorites Recent Relationships Provider Name

Contacts

★	Default	Name		Sign	Review/CC
★	✓	NEWMAN MD, JOSHUA P		<input checked="" type="radio"/>	<input type="radio"/>
		Unspecified - Acadia BH Phys p3			

Submit Cancel

Co-Signer's Workflow

- From Message Center open the document and **Modify** as needed.
- To document the teaching review, use the Smart template **/tag_medstudent***.
- **Co-sign** and **submit** the document.



➤ **Modifying or copying the Med Student's Note**

- Open and right-click in the body of the note, then select **Modify**.
- Review the documentation for needed edits.
 - To remove data, highlight, and click the **Strikethrough** icon or if an entire section, the **X**.
 - To add data, free-text or insert a Smart Template(s) into the **Addendum** field of the note.
- There are several **/tag** auto text phrases that can be used during medical student documentation review.
 - To document the teaching review, use the Smart template **/tag_medstudent***.
- Click the **Note Details** hyperlink and manually remove the Medical Student Note Type and update both the **Type** and the **Title** of the document.
- When complete, click **Ok** and then **Sign**.

