

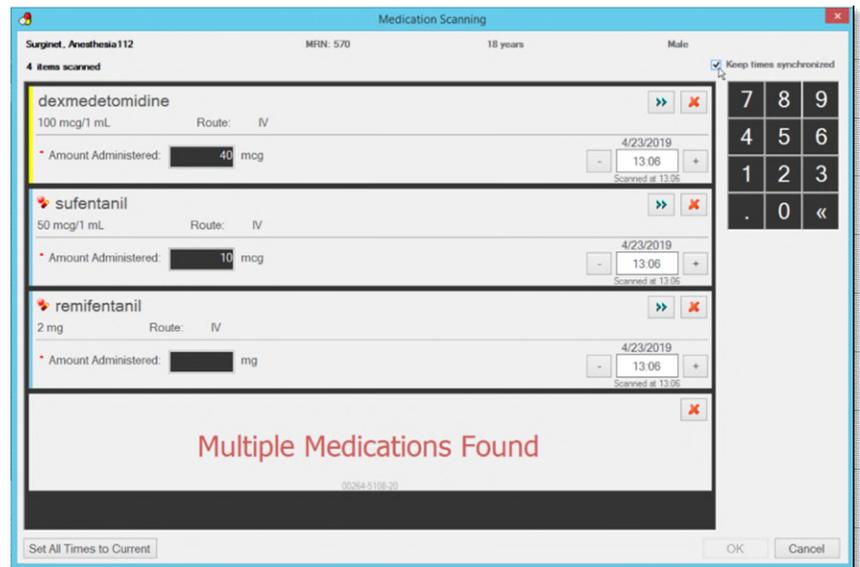
With Barcode Medication Administration (BCMA), you can document medication administration in the Anesthesia Record by scanning the barcodes. BCMA is one of the standards for patient safety.

## Documenting Medication Administration

**STEP 1:** Scan the medications being administered.

- Medications will appear in a list as they are scanned. Multiple medications can be scanned at one time.

**NOTE:** If the Medication Not Found message is displayed, this medication will need to be documented manually using the Medications documentation workflow. Please place a HelpDesk ticket for Not Found meds to be added to the formulary. Please include a picture of the barcode and the NDC number.



**STEP 2:** In the **Amount Administered** box, enter the dose being given.

- To adjust the time of administration for a medication that has been scanned, use the **plus** or **minus** buttons (+ or -) or type in the Medication Scanning dialog box.
- Scanned fluids will default to Bolus administration. Use the add button (>>) to change any of the details if needed. Click **OK** to close.
- To cancel an individual medication, click the **red close button (X)** to the right of a scanned medication.
- To cancel all scanned medications, click **Cancel** in the lower-right corner. In the confirmation dialog box, click **Yes** to cancel the entire batch scan.

**STEP 3:** To confirm the scanned medications and the administration details, click **OK**. The medications appear on the record.

**NOTE:** Documented medications will only post to the MAR or to the MAR Summary once the Anesthesia Record is finalized.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at:  
207-973-7728 or 1-888-827-7728.