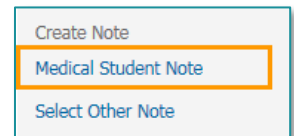


Medical students will perform documentation using Dynamic Documentation with a specific Medical Student Note template. This note contains a header that designates it is for teaching purposes only. When sent to the supervising provider for co-signature, they can modify the contents of the note, make corrections, and add attestation to the note.

Medical Student Workflow

STEP 1: From the Workflow MPage, document within the History of Present Illness, Review of Systems, Physical Examination and Assessment & Plan components. For more details, please refer to the [Ambulatory Provider Visit Documentation](#) workflow.

STEP 2: Click the **Medical Student Note** to generate the note using the Medical Student Note template.



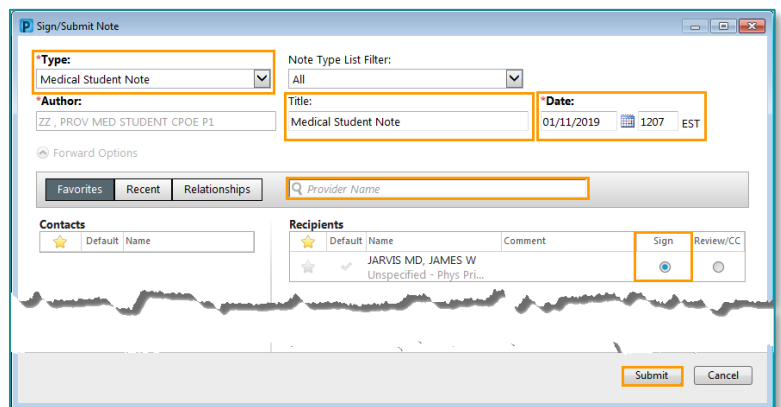
STEP 3: The header to the note designates that it is for educational purposes only.

Student documentation is for educational purposes only. The content of this note is not utilized to guide patient care.

STEP 4: Once all elements of the note have been entered, confirm the accuracy of **Type** and **Title**, then click **Sign/Submit**.



STEP 5: Enter the supervising provider's name who will be reviewing and co-sign the note.




NOTE: Clicking the yellow star to the left of the providers name, in the Recipients section, will save the provider to your favorites located on the far left so that they can be quickly added the next time.

STEP 6: Click **Submit**.

Co-Signing Provider Workflow

STEP 7: The supervising provider will receive the note in the **Forwarded Documents to Sign** section of their Message Center.

STEP 8: Open the Forwarded Document to Sign.

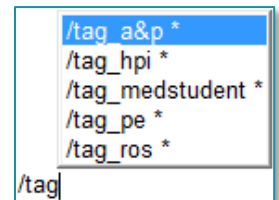
- Click the **Modify**  icon in the toolbar to modify the contents of the note.
- Review the documentation for needed edits.
- To remove or edit documentation, you can make revisions using inline edits or remove an entire section by clicking the X.

STEP 9: Remove the **Medical Student Disclaimer** from the top of the note by clicking the X in the corner of the field.

Student documentation is for educational purposes only. The content of this note is not utilized to guide patient care. 

STEP 10: There are several `/tag` auto-text phrases that could be used during medical student documentation review.

- To document the teaching review attestation, use the system auto-text `/tag_medstudent*`



STEP 11: Once ready to sign the note, click the **Sign/Submit** Button.

- Change the **Note Type** to the applicable note type (e.g. Primary Care Office Note).
- Update the **Title** of the note.
- Verify that the date is reflective of the date of service the patient is seen.

STEP 12: When complete, click **Sign**.

- The note details and signature line of the document are updated to reflect the supervising provider's signature and medical student as a contributor.

Document Type:	Primary Care Office Note
Service Date:	October 15, 2020 14:14 EDT
Result status:	Auth (Verified)
Template Title:	Yearly Office Visit
Performed by:	ZZ , PHYS PRIMARY CARE P1 on October 15, 2020 14:20 EDT
Verified by:	ZZ , PHYS PRIMARY CARE P1 on October 15, 2020 14:20 EDT
Encounter info:	256344946, NL PRIMARY CARE HAMPDEN, Ambulatory, 10/08/2020 -

Signature Line
Electronically Signed By: ZZ , PHYS PRIMARY CARE P1
Date/Time Signed: 10/15/2020 02:20 PM
ZZ , PROV MED STUDENT CPOE P1
10/15/2020 02:15 PM