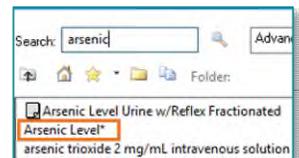


Walk-In Clinic, ambulatory providers, and clinical staff will use the Flexitest order when a laboratory order is not found within the Cerner order catalog but is found within the Quest Diagnostics Test Directory. Providers will navigate to the Quest Diagnostics Test Directory to retrieve the test order and code before signing the Flexitest order.

## Flexitest Orders

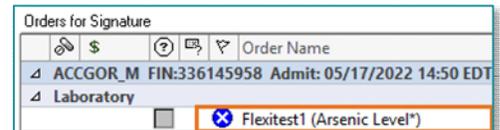
Some infrequently used laboratory orders may not be available within the Cerner order catalog. Most often, these orders will be available within the Quest Diagnostic Test Directory. Placing these laboratory orders in Cerner will prompt providers to use the **Flexitest** and the **Quest Diagnostic Test Directory** to locate the required **Quest Order Code** and **Quest Test Name** to be copied into the required fields of the **Flexitest** order.

**STEP 1:** When ordering a laboratory test with an asterisk\* at the end of the order name, a **Flexitest** order populates to **Orders for Signature**.



**NOTE:** Ordering a laboratory order with an asterisk\* will require additional information through the Quest Diagnostic Test Directory.

**STEP 2:** A **Quest Flexitest Order** alert appears, notifying the provider to follow the link and to add additional information.



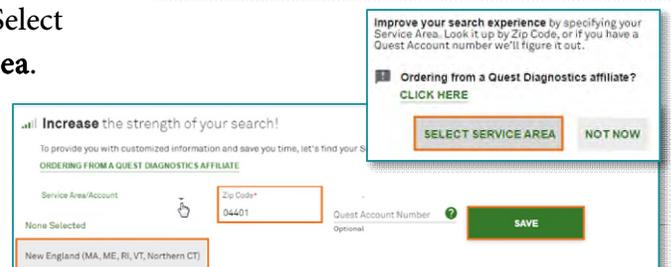
**STEP 3:** Click the **Quest Flexitest Order** button.

- The Quest Diagnostics Test Directory will launch.

**STEP 4:** Click **Select Service Area** and enter **Zip Code**.

**STEP 5:** Select **New England (MA, ME....)** from the Select Service Area screen and click **Save Service Area**.

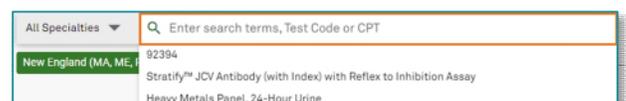
- Selecting a service area allows for better search results and tests available within the search area selected.
- The Service Area and Zip Code are saved for future use.



**STEP 6:** Type the laboratory order name in the **search box**.

**STEP 7:** Select the laboratory order from the **dropdown window** or click **search** for more results.

- Earlier searches will be saved in the search window when the cursor is placed in the search bar.



- Recently viewed labs are visible under the **Recently Viewed** section on the main page.

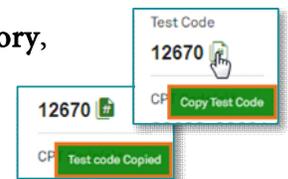
**STEP 8:** Clicking the lab search result allows the **Test Code** and **Quest Code** name to be copied and pasted to the Flexitest order.

**NOTE:** Test Code name and Quest Code name are needed when placing the Flexitest order. Mistyped Test Code numbers corresponding with another test will cause a different test to be resulted. Please use the copy/paste function.

### Copying the Quest Order Code/Quest Test Name

**STEP 1:** After clicking the laboratory name within the **Quest Diagnostics Test Directory**, click the **Copy Test Code** to copy the laboratory test code number.

- Once clicked, the test code icon will briefly turn green with a **Test Code Copied** notification.



**STEP 2:** Click OK on the Quest Flexitest Order alert.

- The **Flexitest** order opens to the **scratchpad**.

**STEP 3:** Right-click in the **Quest Order Code** field and select **Paste**.

- The Quest Order code will copy.



**STEP 4:** Navigate to the **Quest Diagnostics Test Directory**.

**STEP 5:** Highlight the laboratory name and right-click to copy.

**STEP 6:** Navigate to the **Flexitest** order scratchpad.

**STEP 7:** Right-click in the **Quest Test Name** field and select **Paste**.

- The Quest Test name will copy.



**STEP 8:** Click **Sign**.

**NOTE:** Flexitest order results will be resulted as a **Report** within Results Review.

**NOTE:** The Quest Diagnostics Test Directory will also be available through **Clinical Links**.

AOE1 Quest Order Code	5224
AOE2 Quest Order Name	AOE2 Quest Order Name
AOE3 Additional Information	None
Flexitest Result	* REPORT



### Labs Not Available in Cerner

Providers entering laboratory orders not available in Cerner will use the Flexitest.

- Up to seven Flexitests can be ordered (Flexitest1, Flexitest2....).
- Follow Steps 2 -7 under Flexitest Orders for more information on Flexitest ordering.

## Outside Lab Ordering

Ambulatory providers who are sending labs to a specific outside laboratory will use the **Flexitest** order process.

**STEP 1:** From Orders, search for **Flexitest**.

- Up to **seven Flexitest orders** can be placed (Flexitest2, Flexitest3....).

**STEP 2:** Select **Flexitest2**.

**STEP 3:** Click **OK** if not searching for laboratory test through the Quest Diagnostics Test Directory.

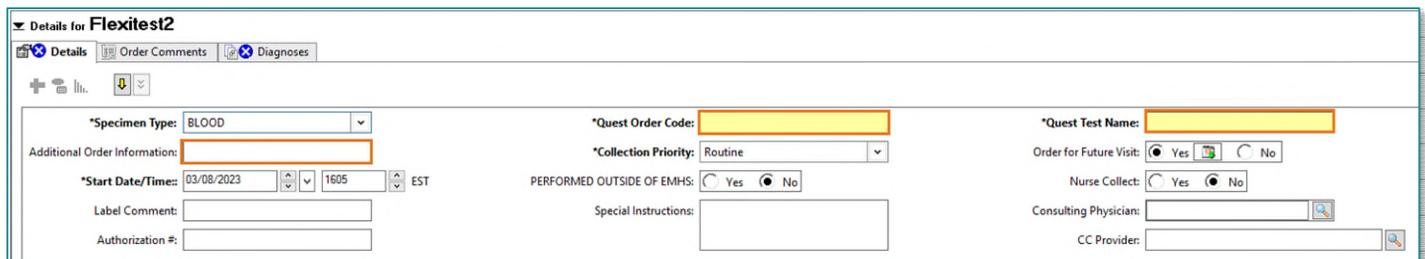
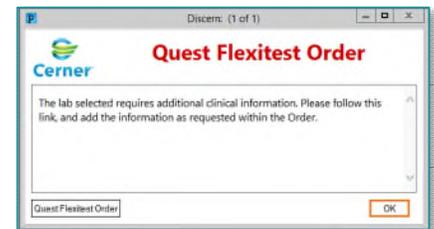
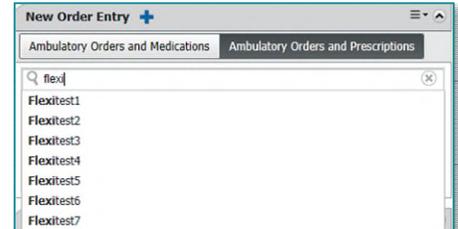
**STEP 4:** Type the **laboratory test code** within the **Quest Order Code** field.

- This can be found on the specific lab test directory.

**STEP 5:** Enter the laboratory test name within the Quest Test Name field.

**STEP 6:** Enter the **laboratory name** the specimen will be sent to within **Additional Order Information**.

**STEP 7:** Click **Sign**.

A screenshot of a form titled "Details for Flexitest2". The form has several sections: "Specimen Type" (BLOOD), "Additional Order Information" (empty), "Start Date/Time" (03/08/2023 1605 EST), "Label Comment" (empty), "Authorization #" (empty), "Quest Order Code" (empty), "Collection Priority" (Routine), "PERFORMED OUTSIDE OF EMHS" (No), "Special Instructions" (empty), "Quest Test Name" (empty), "Order for Future Visit" (Yes), "Nurse Collect" (No), "Consulting Physician" (empty), and "CC Provider" (empty).

**NOTE:** Results will be faxed back to the ordering provider.