Northern Light Health

From the Office of Clinical Informatics

Cerner Millennium Tumor Board Workflow

October 9, 2023

Specific Referral Adult Tumor Board Orders can be placed by providers for patients needing to be presented at a Tumor Board meeting. Oncology providers have access to the Tumor Board MPage, which is an MPage specifically used when reviewing a patient's chart and creating a Tumor Board note during tumor board meetings.

Tumor Board Workflow

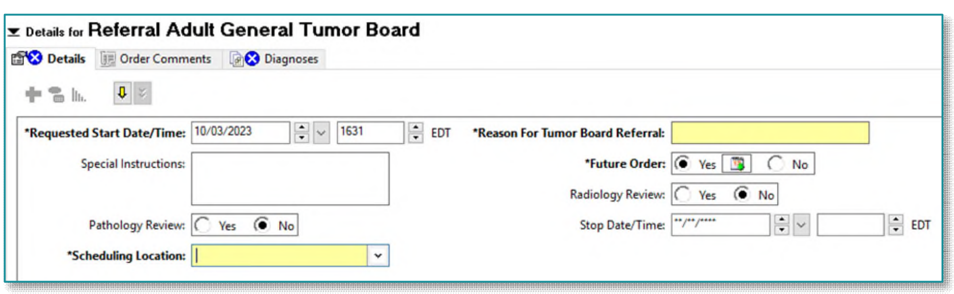
➢ Providers (Oncologists, Specialty Providers, etc.)

STEP 1: When a patient is identified as a candidate for Tumor Board discussion, the provider will place one of the following Referral Adult Tumor Board orders:

- **Referral Adult General Tumor Board**
- **Referral Adult GU Tumor Board**
- **Referral Adult GI Tumor Board**
- **Referral Adult Thoracic Tumor Board**

STEP 2: Fill out the order details.

- **Requested Start Date/Time**
- **Pathology Review**
- **Radiology Review**
- **Reason for Tumor Board Referral**
- **Scheduling Location:** Select the appropriate location in which the tumor board is being held and the patient will be presented at.



- Select one of the locations in the table below in **Scheduling Location** dropdown.

Scheduling Location	Location
ARG Clinic	NL Cancer Care Presque Isle Med Onc
LFCI Clinic	NL Cancer Care Brewer Med Onc

- Add any additional information in the **Special Instructions** field, as needed.

STEP 3: Once complete, click **Orders for Signature,** then click **Sign**.

- The appointment request is sent to the Oncology Request List Queue for the location selected in the Scheduling Location.

➢ **Cancer Registry Staff Workflow**

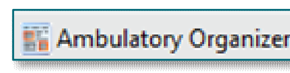
<u>STEP 1</u>: Cancer Registry staff will review and schedule the request by from the applicable Request Queue List.

<u>STEP 2</u>: Follow the steps for creating a non-patient encounter and completing the request using the **Completing Appointment Requests** workflow provided by the Business Support Services (BSS) team.

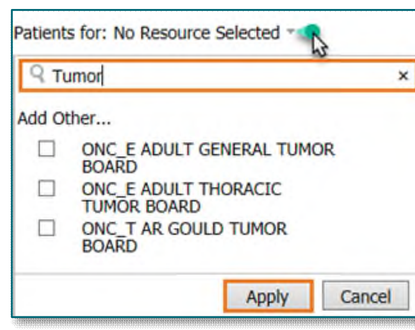
- When scheduling the appointment, add the provider who will be presenting, diagnosis, and any other details in the **Reason for Visit** field when scheduling the appointment.

<u>STEP 3</u>: To print the schedule from Ambulatory Organizer and email to participants of Tumor Board meeting, follow these steps:

- Login to **PowerChart** and select the **Ambulatory Organizer** on the organizer toolbar.



- Select the arrow in the **Patients for:** field and search for the resource the appointment was scheduled to.
- Place a check in the box next to applicable scheduling resource, then click **Apply**.
- Go to the date the tumor board is scheduled for. The scheduled appointments display.



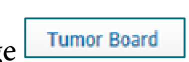
- Click the **Print** icon 

- Select a printer.
    - Select **Microsoft Print to PDF** to save as a PDF to your local desktop and send via email to the participants of Tumor Board meeting.

➢ **Oncologist Workflow**

<u>STEP 1</u>: From the **Ambulatory Organizer**, pull in the appropriate scheduling resource the appointment was scheduled to.

- Click the patient's name to access the patient's chart.

<u>STEP 2</u>: Navigate to the **Tumor Board Workflow** MPage 

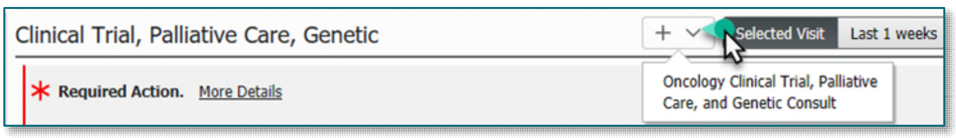
<u>STEP 3</u>: Using the **Tumor Board** MPage, review the patient's chart and use the Dyn Doc components to document the note.

- Be sure to document the **Reason for Tumor Board Review**, **Summary Discussion and Findings**, and **Recommended Treatment Plan**.

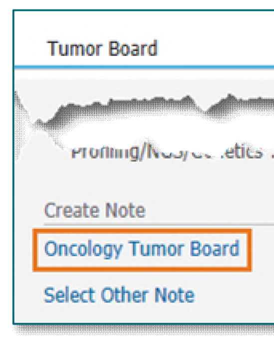
- Document staging if not already documented by primary oncologist.

<u>STEP 4</u>: The provider or cancer registry staff will fill out the **Clinical Trial, Palliative Care, Genetic Form** during the tumor board meeting.

- To access the form, go to the **Clinical Trial, Palliative Care, Genetic** component.
- Click the dropdown arrow, and select the **Clinical Trial, Palliative Care, Genetic Consult** form.



- The form can be completed by either the provider or cancer registrar staff.
  - Documentation in this form completed on the appointment encounter flows to provider's note.



<u>STEP 5</u>: When ready to create the note, click the **Oncology Tumor Board** quick link in the **Create Note** section of the Tumor Board MPage.

<u>STEP 6</u>: Review/update note, then **Sign/Submit** when complete.