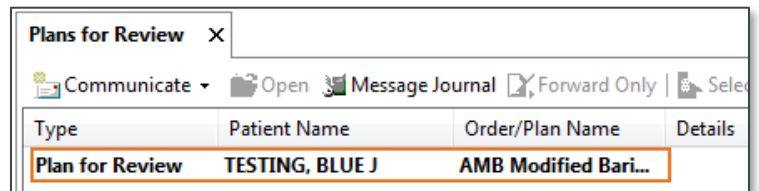
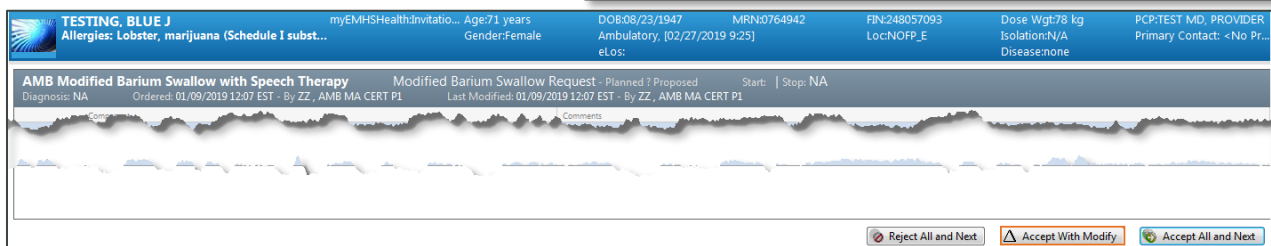


This flyer reviews the process for a provider to initiate & sign an Ambulatory PowerPlan proposed by a MA/CMA or ABR-OE Certified Front Office Staff.

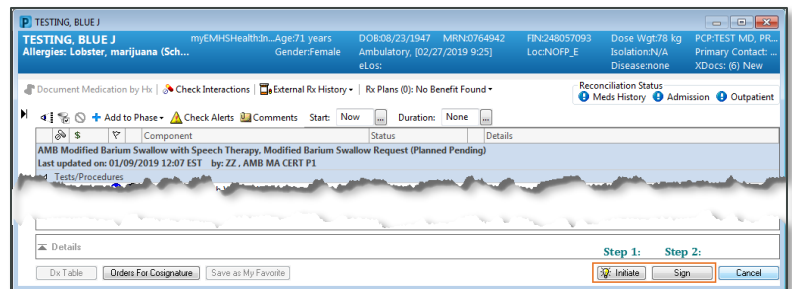
STEP 1: In Message Center, double-click Plan for Review.



STEP 2: Click Accept with Modify.



STEP 3: The plan will open. Click Initiate, then click Sign.



NOTE: If you forget to choose the 'Accept with Modify' button and instead click 'Accept All and Next', this will only sign the orders and not initiate them. The orders will not be actionable and therefore, you will need to follow the steps below to Initiate the plan.

STEP 1: Go into the patient's chart to the Orders Profile and single-click on the plan you wish to initiate.

STEP 2: Click Initiate, then Orders for Signature.

