

The Recommendations action list options are to reflect what test has been done and resulted. Clinical staff will select the action after the results are completed.

Updating the Recurrence Timeframe for the Cervical Cancer Screening Recommendation

STEP 1: Navigate to the **Recommendations** component.

STEP 2: Select the **Cervical Cancer Screening** recommendation.

- The Recurrence Timeframe displays for that recommendation.
 - If the Recurrence Timeframe is not accurate for the recommendation, proceed with the following steps.

Recommendations				
Pending		Not Due / Historical		
Communication Preference: Edit				
Recommendation	Next Due	^	Last Action	Recurre...
Anxiety Screening: 18 - 64	Today	--	--	Every 1 YR
Cervical Cancer Screening	Today	--	--	Variable

STEP 3: Select the **Actions** dropdown in the right-side pane.

STEP 4: Select the appropriate **PAP** and/or **HPV done** option based on the current guidelines.

STEP 5: Enter the **Satisfy Date** and **Reason**.

- Add a **Comment**, if necessary.

STEP 6: Select **Save**.

STEP 7: From the **Recommendations** component, select the **Cervical Cancer Screening** recommendation row.

- Select **View Reference** to determine the **repeat testing** timeframe, close to return.

STEP 8: Adjust the repeat testing timeframe by choosing **Modify**.

STEP 9: From the **Modify** window, update to the new repeat testing **Date**.

STEP 10: Choose a **Reason** for the change if appropriate.

STEP 11: Click **Save**.



