

ENTERING FLAGS/REMINDERS FROM CENTRICITY TO POWERCHART

During preload:

- Preloader reviews any current and future flags to determine how to proceed using Cerner functionality.
- Address all flags as clinically appropriate.
- See specific workflow below.

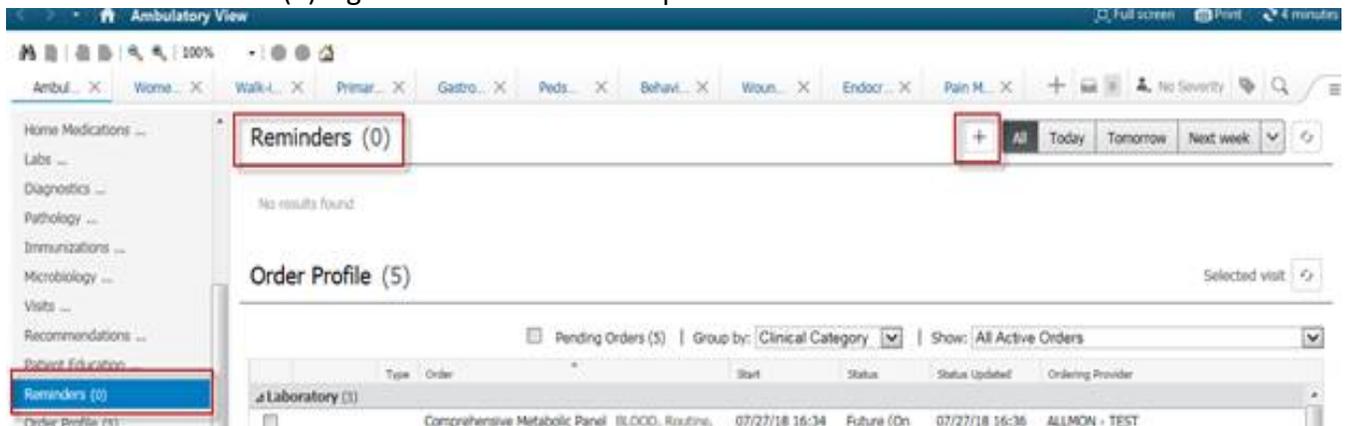
At/after go-live:

Review the excel (provider to managers day before go-live) list for all future dated flags. Note that flags (this includes pop ups, and care alerts) can still be viewed in the read only view of Centricity.

WORKFLOW

1. Using the flag/pop up/care alert excel report form, you will enter future reminders on your patient in Cerner where clinically needed.
2. You will be entering this information in Cerner on the latest FIN/encounter for your patient.
3. From Ambulatory View, select reminders

Click on the Plus (+) Sign in the reminders component



The screenshot displays the Cerner Ambulatory View interface. The top navigation bar includes tabs for various clinical areas: Ambul., Wome., Walk., Primar., Gastro., Peds., Behav., Woun., Endocr., and Pain M. A plus sign (+) is highlighted in a red box. Below the navigation bar, the Reminders component is visible, showing a plus sign (+) in a red box and a dropdown menu with options: All, Today, Tomorrow, and Next week. The Reminders component currently shows "Reminders (0)" and "No results found". Below the Reminders component, the Order Profile section is visible, showing "Order Profile (5)" and "Pending Orders (5)". The Order Profile section includes a table with columns: Type, Order, Start, Status, Status Updated, and Ordering Provider. The table contains one row for a "Laboratory (3)" order: "Comprehensive Metabolic Panel BLOOD, Routine, 07/27/18 16:34 Future (On 07/27/18 16:36 ALLMON - TEST".

The recommendation would be to send this to the appropriate pool for your practice.

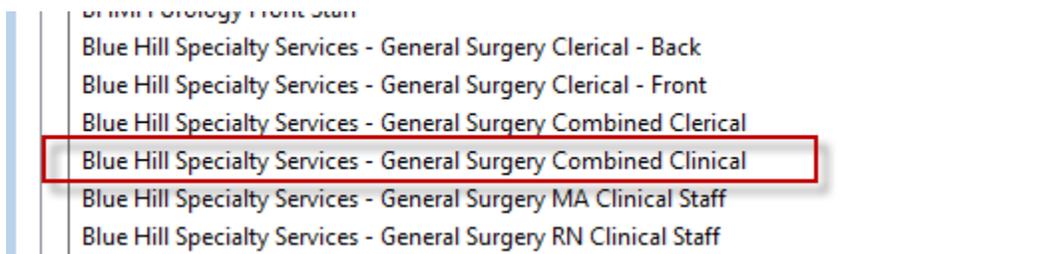
Staff cannot see your inbox – to reduce risk of missing something for the patient, the use of pools is highly recommended.

In the “To” field, click on the binoculars.



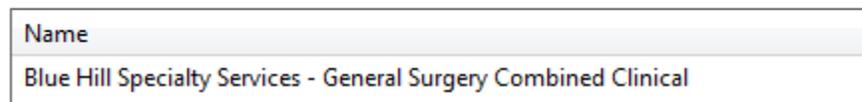
From the binoculars, an address book opens, select pool and search.

For example, select Blue Hill Specialty Services – General Surgery Combined Clinical

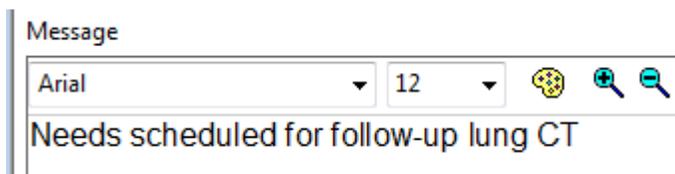


Highlight the name of the pool, click Add and the name of the pool will be added to the send to field and click OK

Send to



In the message field, type Needs scheduled for 3-month follow-up CT scan of lung



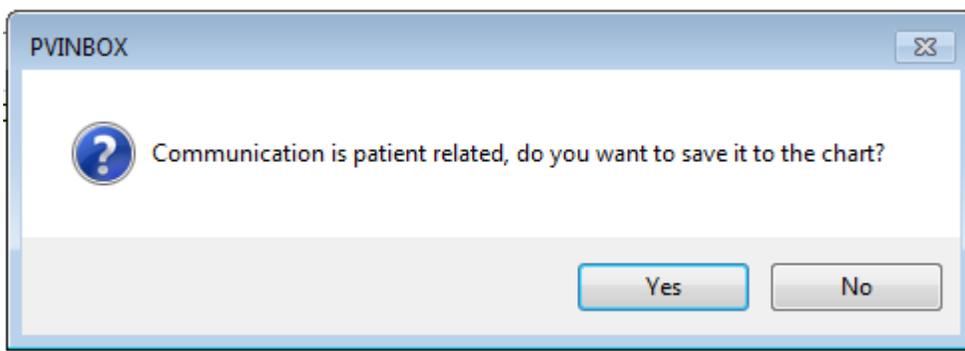
In the lower right-hand corner, you will enter when you want this to show up and when it is due. For training purposes, we will enter show up in 1 minute, due on 12/15/2018 and Send

Show up:

Due on:

If this is something you do not want saved to the patient chart, you can uncheck the box that states save to chart.

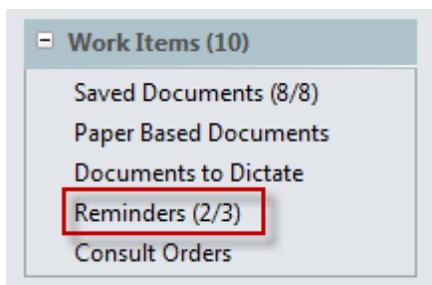
You will get a pop up asking if you want to save to chart, state no



Refresh the component in the patient chart and you will see it appear.

The reminder will also be in the message center, click on the home icon from the toolbar.

In the Work Items section of the message center, messages will appear for ones sent to you. The pool tab will show reminders as well.



Priority	Patient Name	From	To	Create Da...	Subject	Status	Show Up Date	Due Date
	TESTING, CAR...	ZZ, AMB MA C...	ZZ, AMB MA C...	08/05/2018 0...	Reminders	Pending	08/05/2018 0...	12/15/2018 0...
	TESTING, IT2 ...	ZZ, AMB MA C...	ZZ, AMB MA C...	07/30/2018 1...	Reminders	Pending	07/30/2018 1...	08/13/2018 1...
	TESTING, AMB...	ZZ, AMB MA C...	ZZ, AMB MA C...	07/24/2018 06:4...	Reminders	Opened	07/24/2018 06:4...	

When you have completed the task associated with the reminder, you will select complete.

You will double click to open the message. If you are unable to complete it for whatever reason, it can be rescheduled or redirected.

If you are completing this during preload:

Once you have entered the reminder/flag into Cerner, remove it from Centricity to track that this has been taken out of that record and has been entered into the other medical record.

After go-live: Centricity will be "read only" and flags cannot be deleted form Centricity.