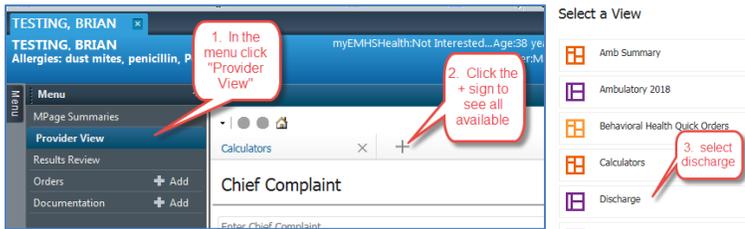
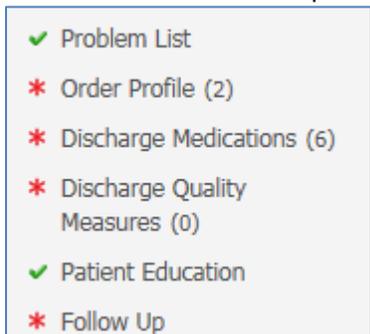


Surviving Discharge Day One:

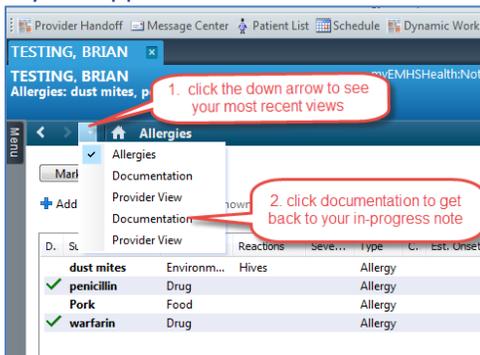
1. Go to Provider View and make sure you see a tab labeled discharge across the top. If you don't, then you need to add it by following the steps below: click the + sign and double click on discharge.
2. When your patient is ready for discharge, open the Discharge WF MPage in the Provider View.
 - a. If you don't see the discharge WF MPage:



3. Complete all the red asterisk items and review the green check marks before you start your note. Note that the problem list must have a problem with "this visit" checked and "chronic" checked. It can be the same problem.



4. IF you are going to dictate the Hospital Course, Launch the Discharge Order PowerNote. If you are going to use Fluency Direct or type, launch the Patient Summary.
 - a. Either template allows you to document your day of discharge note if you wish.
 - b. Make sure you sign your Discharge Order Note BEFORE you dictate.
 - c. IF you happen to click on another menu item and your note "disappears":



5. Check to ensure the populated data in the note template is correct (there are 14 auto-populated fields).
6. Complete the following free text fields. Some will auto-populate if there is existing chart data.
 - a. Initiating author: No need to complete and will be removed shortly
 - b. Condition at Discharge
 - c. Follow Up Recommendations
 - d. Discharge Disposition
 - e. Procedures/Operations this visit (can be deleted if there are none)
 - f. Diet (auto-populates from existing orders; can be modified)
 - g. Activity (auto-populates from existing orders; can be modified)
 - h. Code Status (auto-populates from existing orders; can be modified)
 - i. Discharge PE (can be deleted if there is a separate note from that day)
7. Sign your note.
8. Dictate the hospital course using the combined discharge summary work type for your hospital.