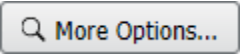

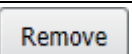

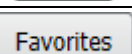
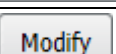




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This Quick Reference Guide (QRG) reviews the steps for documenting patient education.

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## Common Buttons & Icons

	More Options button
	X Close Button
	Remove button
	Close button
	Favorites button
	Modify button
	Print button
	Favorite icon

## Document Patient Education

➤ **From the Provider View workflow page:**

**STEP 1:** Navigate to the **Patient Education** component.

**NOTE:** It's important that This Visit diagnoses are associated prior to providing patient education as this component pulls in suggested education materials based on the patient's diagnosis for the visit.

**STEP 2:** Click a diagnosis in the left pane. Suggested education displays for the diagnosis.

- You can search for medication leaflets within this window as well by clicking the Medication Leaflets tab.

**NOTE:** Click More Suggestions in the bottom right-hand corner to view additional education suggestions. If the education you want is not listed as a suggestion, you can conduct a search for it by completing the following steps:

- Click More Options. The Add Education window opens.
- Enter the education you want in the Search field.
- Click the desired education.
- Click the X Close button.

**STEP 3:** Click the education you wish to provide. It now displays in the Added Education section.

**NOTE:** To remove education, click Remove in the Added Education section.

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**STEP 4:** Repeat steps 2-3 as needed.

**STEP 5:** Modify the education, if desired.

**NOTE:** To modify the education, complete the following steps:

- Click **Modify** in the Added Education section.
- Update the contents, as needed.
- Click **Sign**.

**STEP 6:** Click **Print** to print the education individually, if needed.

**NOTE:** Keep in mind that all education you have selected will print with the patient's Ambulatory Patient Summary.

### Add a Favorite

➤ **From the Patient Education component:**

**STEP 1:** Click the **Favorite** icon in the row for the education you wish to add as a favorite.

**STEP 2:** Select the **Personal Favorites** check box.

**STEP 3:** Click **Close**.

**NOTE:** To access your favorites, click **Favorites** in the Quick Suggestions header.