

## From the Office of Clinical Informatics Quick Reference Guide (QRG) Document a Medicare Wellness Visit

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This Quick Reference Guide (QRG) reviews how to document a Medicare Wellness visit.

## **Document a Medicare Wellness Visit**

From the Medicare AWV MPage in your patient's chart:	
<u>STEP 1:</u>	Click the <b>Chief Complaint</b> field; then type <b>Annual Medicare Wellness</b> .
<u>STEP 2:</u>	Click Sign.
<u>STEP 3:</u>	Update the <b>Chief Complaint</b> , <b>Recommendations</b> , <b>Care Team</b> , <b>Allergies</b> , <b>Home Medications</b> , <b>Problem List</b> , <b>Patient Education</b> , and <b>Vital Signs</b> components.
<u>STEP 4:</u>	Click the Vital Signs component.
<u>STEP 5:</u>	Click the $\checkmark$ Vital Signs drop-down arrow; then click Medicare Wellness Visit Form .
	• The Medicare Wellness Visit Form opens to the ID Risk Screening section.
<u>STEP 6</u> :	Fill out the ID Risk Screen section as appropriate.
<u>STEP 7:</u>	Click the <b>Checklist</b> section; then complete the required fields.
NOTE:	You must answer "Yes" and fill out the form for each conditional section, excluding the Currently on Opioid section.
<u>STEP 8:</u>	Click the 🗹 Sign icon in the upper left of the window.
	• You return to the patient's chart.
<u>STEP 9:</u>	Click Nurse/Pharmacist Medicare Visit Note .
	• The Medicare Visit Note opens.
<u>STEP 10:</u>	Review the note and add additional information if needed; then click Sign/Submit
<u>STEP 11:</u>	Click Ambulatory Patient Summary .
<u>STEP 12:</u>	Review the summary; then, click Sign/Submit
<u>STEP 13:</u>	Click the <b>Primary Care Quick Orders</b> tab.
<u>STEP 14:</u>	Select the appropriate charge orders and enter them as you normally would.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.