


This Quick Reference Guide (QRG) reviews the psychosocial assessment clinician workflow.

Common Buttons & Icons

	Sign icon
	Plus icon

Document the Psychosocial Assessment

➤ From the BH Organizer:

- STEP 1:** Click the **BH Psychosocial Assessment** from the Activities column for the correct patient. The Activities and Interventions popup displays.
- STEP 2:** Click **Document**. The Assessment window displays.
- STEP 3:** Complete documentation in all the appropriate sections; then, click the **Sign** icon.

Document Scales and Assessments

➤ From the BH Organizer:

- STEP 1:** Click the patient's name in the list. The patient's chart opens to the Therapist Workflow MPage.
- STEP 2:** Click **Scales and Assessments** in the components list.
- STEP 3:** Click the **Plus** icon. The Ad Hoc Charting window displays.
- STEP 4:** Select the appropriate form; then, click **Chart**.