

# This Quick Reference Guide (QRG) reviews how to activate day of treatment orders.

## Activate Day of Treatment Orders

### **Review Treatment Parameters**

Prior to activating chemotherapy orders, clinical staff review the patient's order profile in PowerChart to ensure they have met the required treatment parameters. If a patient does not meet parameters, clinical staff can contact the provider for guidance on whether to proceed with treatment.

#### From the Orders screen:

- **<u>STEP 1</u>**: Select the chemotherapy phase under the correct treatment cycle for the regimen.
- **<u>STEP 2</u>**: Review the Day 1 column for parameters and lab results.
- NOTE: Green Check Mark icons indicate that the patient has met the required treatment parameters, while red X icons indicate values that do not meet parameters. Hover over any result to view more detail.
- **<u>STEP 3</u>**: Contact the provider for guidance on any values marked with a red X icon.
- **<u>STEP 4</u>**: Once the results all display with green Check Mark icons, you can activate the chemotherapy orders in the day of treatment column.

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- From the Orders screen:
- **<u>STEP 1</u>**: Verify the FIN and location to ensure you are working with the correct encounter.
- **<u>STEP 2</u>**: Click the Day 1 **Activate Actions** drop-down arrow.
- STEP 3: Click <sup>%</sup> Activate
- STEP 4: Click Orders For Signature
- STEP 5: Click Sign
- **<u>STEP 6</u>**: Click the <sup>(1)</sup> 3 minutes ago Refresh icon to update the screen and view the activated orders.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.