From the Office of Clinical Informatics

# Quick Reference Guide (QRG)
# Perform Clinical Review Tasks

February 24, 2022

**This Quick Reference Guide (QRG) reviews the workflow to Perform Clinical Review Tasks.**

## Common Buttons & Icons

| | |
|---|---|
| Add | **Add** button |
| Multi-Patient Task List | **Multi-Patient Task List** button |
| ✓ | **Sign** icon |
| | **Comments** icon |
| ! | **Alert History** icon |

## Consults

➢ Create a Pharmacy Consult Order from the Orders screen:

STEP 1: Click **Consults** in the View pane.

STEP 2: Click **Add**. The Add Order window displays.

STEP 3: Click the Search field.

STEP 4: Type **pharmacy**. Then, press [**Enter**].

STEP 5: Make the appropriate selection from the search results.

STEP 6: Click **Done**. The Details pane for the order displays.

STEP 7: Complete the required documentation. Then, click **Sign**.

NOTE: **Consult Orders display on the Task List.**

➢ Document Consult Orders from the Task List from the patient's chart:

- You can access these tasks from the Task List in the patient's chart or the Multi-Patient Task List.

STEP 1: Click **Multi-Patient Task List** in the action toolbar.

STEP 2: Double-click the consult order task. The PowerForm displays.

STEP 3: Complete documentation for the order.

NOTE: **It is best practice to be as thorough as possible.**

STEP 4: Click **Sign**.

NOTE: **Completed tasks display with a green check mark.**

## Review Results

➢ **From the patient's chart in PharmNet:**

- You can also access this information from the patient's PowerChart.

STEP 1: Click the **Results** tab. The patient's results display.

**NOTE: Results in colored text indicate critical results. Click the result to view more details.**

STEP 2: Right-click the top gray bar to **Change Search Criteria** and display a different date range.

STEP 3: Use the filter options to display results in a different view.

STEP 4: Click the **Flowsheet** drop-down arrow to change the results in view.

## Alerts

**NOTE: There are a few primary types of alerts in Cerner. Alerts are carefully evaluated to minimize unnecessary popups. These window only present meaningful information and should be reviewed and addressed appropriately.**

➢ Discern Alerts

- A rule-based type of alert that fires when certain criteria aren't met.
- Height, Weight, and Allergies are all examples of discern alerts.

➢ Patient Lock

- An alert that displays when another user has locked the patient's chart.
- Best practice is to contact the user who has locked the account or wait until the remaining time has run out.
- Use the Inquire button to view the chart without making changes.
- Only use the Break Lock option in an emergency. This affects documentation completed by the other user.

➢ Multum Clinical Decision Support

- This alert displays clinical data to be easily understood.
- Displays when orders are contraindicated based on allergies, other drugs, or duplicate therapies.
- Use the hyperlinks, icons, and hover options to display further information about the alert.

➢ Dose Range Checking

- This alert is an automated method to compare a medication order dose against the pre-established safe range for that medication.

- Displays to prevent over or under dosing.
- Doses are evaluated against established ranges specific to the patient's age, clinical weight, BSA, creatinine clearance, and order route and frequency.