

From the Office of Clinical Informatics Quick Reference Guide (QRG) Introduction to the Women's Health Tracking Board for Providers – Part 1

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This Quick Reference Guide (QRG) reviews the Women's Health Tracking Board

Navigate the Tracking Board

- > From the PowerChart Ambulatory Organizer:
- **<u>STEP 1</u>**: Click Tracking Board on the toolbar. Here you access the women's health management area.
- <u>NOTE</u>: The Tracking Board serves as a desktop for PowerChart Maternity and lets you view patient details at a single glance.
- **<u>STEP 2</u>**: Review the tabs for your member organization.
- NOTE: The tab functions are the same for any tab you select.
- **<u>STEP 3</u>**: Select the name of the patient you want to work with.
- NOTE: A blue arrow Indicates the patient is selected.
- **<u>STEP 4</u>**: Double-click the name of the patient to open the patient's chart for review.
- **<u>STEP 5</u>**: Return to the Tracking Board by clicking Tracking Board on the toolbar.
- **<u>STEP 6</u>**: Hover over each area to review the patient's details, such as assigned RN, Providers, Communication, etc.
- <u>NOTE</u>: Scroll right if all the details aren't displayed on a single screen.
- **STEP 7**: Click any tab, such as the Main Coast LDRP Providers tab, to access icons that you'll use for most of your work.
- **<u>STEP 8</u>**: Review the icons:
 - Interactive view opens the tracking board for documentation or review.
 - Clipboard links to the Documentation section of the patient's chart.
 - Medication links to the associated section of the patient's chart.
 - Add order lets you open the order entry window to add orders for the selected patient.
 - 🔓 Folder opens the Women's Health View.
 - Mathematical Access patient education.

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.