

From the Office of Clinical Informatics Northern Light Health Acadia Procedural Optimization Clinical EHR Flash Flyer

Wednesday, September 27, 2023

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<u>Click here for the latest Registration, Scheduling, Referral Management, Experian, Charge Management, and other Revenue Cycle updates!</u>

Acadia

Known Issues & Updates

The SaAnesthesia Record and the PowerPlan keep asking for Dosing Height and Weight. There is no way to update the dosing weight.

> This has been resolved. The Dosing Height and Weight is now its own PowerForm in the folder.

UPDATED: Proceduralist is not listed in Supervisor of Record and cannot sign the SaAnesthesia Record.

> This has been resolved. If there are issues, please let the at-the-elbow support know.

UPDATED: Scanners not installed.

This has been resolved.

Important Reminders

Anesthesia – DO NOT forget to complete Preop and Postop notes.

> Do not forget to complete preop and postop notes and send to the supervising provider for endorsement.

Nursing – DO NOT forget to document your height/weight electronically.

> Anytime the patient arrives for their procedure, please update the height/weight.

Nursing – DO NOT forget to scan your medications.

Do not forget to scan your patient and the medication. Depending on the situation, place the medication order or you can use "Create Order" and document through the Medication Administration Wizard.

Nursing – DO NOT forget to discontinue your PowerPlans.

Discontinuing your PowerPlans is essential for those serial encounters and if the patient is being transferred back to the inpatient setting. An active PowerPlan could inadvertently allow for wrong medications given in the next appointment or on the floor.

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Nursing – DO NOT document the intraprocedural fluid totals.

> Anesthesia documents this information in their record. Double documentation will not give an accurate picture of what was truly given to the patient.

Frequently Asked Questions

NEW: How do I drop a patient off the tracking board if they do not need Pre or PostOp phone calls?

- Use the newly built events of "PreOp Call Not Needed" and "PostOp Call Not Needed." These are found in the PAT tab and the PostOp Phone Call tab respectively.
- Selecting these events will drop the patient from the ACTX PostOp Phone Call board and the ACTX PAT board after one minute. It will not remove the patients from any other boards.
- If you need to find these patients on those boards use the filters for "All Cases Past 30 Days" or "ACTX PAT Next 14 Days Call Not Needed" filters.

ANESTHESIA – How do I stop getting multiple procedures listed in my PreAssesment Notes?

- Unfortunately, the programming will pull 30 days of scheduled procedures. Normally, this would not be a problem when it's a one-time surgery. Because this note is being used across the system, it's something that we cannot fix right away.
- Until we get this fixed, in the Auto Populate Document window, uncheck the Procedure term (located on the top).

Why am I seeing an Overdose Alert when scanning Medications?

- If the physical vial or tablet scanned has a greater amount than the electronic order, you will receive an overdose alert.
- This is a normal function of Cerner to prevent administering more medication than was ordered. Staff will need to adjust the administered amount in the charting window to reflect what is being administered.

When I proxy chart my meds, what should I document?

Document who the ordering provider in the field. You do not need to fill out the "Witnessed by" field. Click Comment to say that it was given by provider.

When should I set manual events on the periop tracking board?

You should be setting manual events in the procedural prep phase and when the patient goes into the procedural area. Because we only have post records in Periop Doc, events are set by documenting times. No need to set manual events in the Postop phase.

ertor	med date / time :	09/15/2023	÷	♥ 1027	÷ EDT	
	"Performed by:	PROVIDER, N	visc		9	
	Witnessed by :				9	
etami	ine: 31.5	mg	~ Volume	3.15	ml	
uent :	<none></none>	÷		ml		
Route	: NP		"Site :	ft Arm	~	
Not	Siven					
easor						

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How do I keep my IV fluids from the preop phase when I discontinue the preop phase?

 When discontinuing pre-op phase, deselect IVF to keep the order active.

When IVFs are stopped in recovery, the RN will document DC date/time on MAR and fluids received in recovery only.

- 2. RN documents IVF in iView (I&O).
- RN clicks the parent name for the PowerPlan and selects cancel/dc. This will DC the remaining IVFs order in pre-op phase.

compieted		~	
All selected c	omponents will be discontin	ued and all o	deselected components will remain active from the table below.
Discontinue	Component	Status	Order Details
lital Signs			
P	Vital Signs	Ordered	Start: 09/08/23 11:29:00 EDT, Pre-Procedure
Diet			
1	Diet	Ordered	Start: 09/08/23 11:29:00 EDT, NPO, RD/DTR can start/stop nutrition supplements per diet order
<u>1</u>	Manhanan		Continuous Infusions
	wionitoring		for ALL Diabetic Patients
Continuous !	folutions	n Andrenhiven alle	for ALL Diabetic Patients
Continuous !	Solutions Solutions 1,000 mL	Ordered	Tor ALU Juacetic Patients Termination (N, Indication: Other (specify in comments), Disgnosis: Alcoholism, 09/08/23 11:29:00 EDT, Continuous for: 365 Days, 09/07/24 11:28:00 EDT PRE-PROCEDURE ONLY Keep Vein Open (KVO) Rate: Adult 18 or older: 25 mL/hr, Peds 5-17 vears old: Tom L/hr
Continuous ! Respiratory	iolutions J Sodium Chloride 0.9% 1,000 mL	Ordered	Tor ALL Diabetic Yebents Tot Vol: 1,000 mL, Flow Rate: 25 mL/hr, Soin, IV, Indication: Other (specify in comments), Diagnosis: Acholorium, 90/80/23 11:28:00 EDT, Continuous for 365 Days, 09/07/24 11:28:00 EDT PRE-PROCEDURE ONLY Keep Vein Open (KVO) Rate: Adult 18 or older: 25 mL/hr, Peds 5-17 vears old: 10 mL/hr
Continuous : Respiratory	Sodium Chloride 0.9% 1,000 mL	Ordered	Tor ALL Diabetic Yebents Tot Vol: 1,000 mL, Flow Rate: 25 mL/hr, Soin, IV, Indication: Other (specify in comments), Diagnosis: ALCoholism, 90/80/823 11:29:00 EDT, Continuous for 365 Days, 09/07/24 11:28:00 EDT PRE-PROCEDURE ONLY Keep Vein Open (IXVO) Rate: Adult 18 or older: 25 mL/hr, Peds 5-17 vess old: 10 mL/hr Vis: Nasal Cannula, Start: 09/08/23 11:29:00 EDT, L PRN: Low Oxygen Saturation, Maintain raturation gratest than 90%, wean as tolerated
Continuous ! Respiratory Non Categor	ized	Ordered Ordered	Tor ALL Diabetic Patients Tor No. 1 Tot Vol: 1,000 mL, Flow Rate: 25 mL/hr, Soin, IV, Indication: Other (specify in comments), Diagnosis: Alcoholism, 09/09/23 11:29:00 EDT, Continuous fon: 365 Days, 09/07/24 11:28:00 PRE-PROCEDURE: ONLY Keep Vein Open (KVO) Rate: Adult 18 or older: 25 mL/hr, Peds 5-17 vears old: 10 mL/hr Via: Nasal Cannula, Start: 09/08/23 11:29:00 EDT, L PRN: Low Oxygen Saturation, Maintain caturation greater than 90%, wean at tolerated

- Document In Plan - Medical		⊿ Diet		Vital S
OP Electroconvulsive Therap	Can			Diet
- OP Treatments Pre Op Phase	Сору	tient Car	e	
OP Treatment Post Op Pha	Discontinue			IV Pla
OP Treatment Post Op Pha BH Adult Admission (Initiated paliperidone palmitate (Invega	Plan Information			Saline
Suggested Plans (0) Orders	Print	>		Bedsie
Admit/Dischg/Transfer	Save as My Favorite	u continuou:	Solutions	

Is there a way to check for alerts before initiating the PowerPlans?

- > Nurses should always use the Check Alerts functionality prior to initiating a PowerPlan.
 - <u>TIP</u>: You can also check for the day before for the first cases to ensure no issues.
 - **<u>STEP 1</u>**: Highlight the planned PowerPlan by clicking the plan.
 - **<u>STEP 2</u>**: Click the **Interaction** button located above the **Order** tab.





<u>STEP 3</u>: Scroll down the PowerPlan to look for the interaction icon

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<u>STEP 5</u>: The interactions will list with additional information if the alerts have been addressed by the provider by clicking the **Comments** arrow to see when and who addressed it.

Medication Clinical Decision S	upport (mCDS)				≡•
TESTING, OLIVIA - 2329675 The order was created with the following decidaminochen 1,000 mg, Tablet, PO decomments (1) Chim/Time	alerts: , ONCE New		Adar	in Internet	•
0//20/20/23 15:33	Aller gy acetaminop	1991;	WEAVER, ONLING	MEL 24	
Severity Allergy Alle	Reaction Type Allergy	Margy Comments Reaction Symptoms: Swelling Source: Not entered	Interaction Information	Rasson Call provider for more instructions	2
Drug/Drug (0) Duplicate Therapy (0)					9
				TESTING, OLIVIA -	2329675 Continue

<u>STEP 6</u>: Select **Continue** to exit the window.

How do I know if the provider addressed the alerts?

> Go through the Check Alert steps. When the pop-up displays, if the alerts have been addressed, it

will show in the Medication Clinical Decision Support (mCDS) window with this icon ²². Click the arrow next to Comments to see when and who addressed it.

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What if I see a Duplicate Order Alert?

If you receive an alert that the order already exists for the patient, use your facility's protocols in these instances; however, if you check the alerts prior to initiating the PowerPlan, this would be addressed by following your member organization policy.

Order Name	Status	Start	Details	
Diet	Order	06/20/2023 14:31 EDT	Start: 06/20/2023 14:31 EDT, Cardiac Diet, May feed before discharge, RD/DTR can start/stop nutrition supplements per diet order, * *	
Diet Ordered		06/12/2023 14:48 EDT	Start: 06/12/23 14:48:00 EDT, Regular Diet, RD/DTR can start/stop nutrition supplements per diet order	
			Order Anyway Remove Cancel/DC Modify	
				OK Cancel

How do I initiate a PowerPlan?

- Some providers will be placing their PowerPlans prior to the patient's procedure date. These will be placed in a planned state and need to be initiated by nursing upon patient arrival.
 - **<u>STEP 1</u>**: From the **Orders** section, locate the planned PowerPlan from the menu on the left.
 - <u>STEP 2</u>: Right-click the desired phase again and select **Initiate** Now.
 - **<u>STEP 3</u>**: The Ordering Provider window will appear and be prepopulated with the ordering Provider's name. Select **OK**.

Orders	Medication List	Document In F	Plan	
		View		
Orde Plan	ers for Signature s cument In Plan edical			
4	ANES Pre Anesthesi	a Adult (Planne	d)	
F	SO Patient Status	Order (Init	Initiate Now	
-F	SO Patient Status	Order (Init	Discontinue	
Sugg	ested Plans (0)		Void	
Orde	ers Admit/Dischg/Tran	Isfer	Plan Information	
	Code Status Vital Signs		Print	>
	A		Check Alerts	

STEP 4: Select Orders for Signature from the bottom right. Orders For Signature

STEP 5: Select Sign. Sign

NOTE: If you begin initiating a PowerPlan and an interaction alert appears, select a **Reason** and **Continue**. Then use the **Minute Ago** button in the top right to refresh the screen, this will stop initiating the PowerPlan without the Provider reviewing the interaction.

How do I discontinue a PowerPlan? Should I always discontinue the PowerPlans?

It is IMPORTANT to discontinue the PowerPlan once the patient is discharged or transferred to the floor especially in the case of serial encounters.

<u>STEP 1</u>: Highlight the desired PowerPlan or Phase.

- **STEP 2:** Select **Discontinue**.
- STEP 3: In the following pop-up you may receive a Notice. Read the information in the box and select OK.

- If you do not wish to see the **Notice** again, check the box next to **Do not show this message again** before selecting **OK**.
- **<u>STEP 4</u>**: Review the orders to be discontinued.
- <u>STEP 5</u>: Select a **Discontinue Reason** from the dropdown and select **OK**.
- **<u>STEP 6</u>**: Select **Orders for Signature**.
- STEP 7: Select Sign.

2		Disc	ontinue - OP CARD Cath, OP CARD Cath Pre Op Phase	>
Discontinue	Reason	~		
All selected	components will be disconti	nued and all de	selected components will remain active from the table below.	
Discontinu	e Component	Status	Order Details	-
Admit/Disc	hg/Transfer			
ч	CL Coronary Angiography (Heart Cath.)	Ordered (Exam Ordered)	06/20/22 14:08:00 EDT, Coronary Artery Disease, Start: 06/20/23 14:08:00 EDT, Routine, No, Chronic progressive multiple sclerosis, 111642091, pp_rslts_call_set_order_encntr	
Vital Signs				
R	Vital Signs	Ordered	Start 0x/2023 140800 EDT, ONCE, Check Blood Pressure, Ensure DP in both arms is documented ONCE, if not done on admission if systolic Bp difference between both arms is greater than 30 mmHg, notify the cath lab, Serv 86/23/23.44/98/00 EPT	
1.18	goirig to Cath Lab)		THE CONTRACTOR OF THE CONTRACT	
M	Notify If	Ordered	Start: 06/20/23 14:08:00 EDT, Notify provider if on assessment patient has rales or crackles during lung auscultation, oxygen saturation less than 90% on Room Air or patient unable to lie flat	,
			OK Concel	ĺ

For questions regarding process and/or policies, please contact your unit's Clinical Educator or Clinical Informaticist. For any other questions please contact the Customer Support Center at: 207-973-7728 or 1-888-827-7728.