

Clinical Informatics

# Manager/Delegate Huddle

## Preparing Your Team for Learning

# Agenda

- Review the learning strategy
- PromisePoint overview
- Demonstration of how to enroll your team for classes
- Demonstration of Session Enrollment Status Report
- Demonstration of Enrollment Calendar Report

# The Learning Strategy

# Learner's Experience



Task-Based Quick Reference Guides (QRGs)



Clinical Informatics Education Portal

# Netsmart Advancement Classes

## Netsmart Routine Visit with Frequency and Care Plans

- Participants: Clinical Team Members who set-up frequency and/or care plans
- Times: 08:00 – 16:00, 09:00 – 17:00, or 13:00 – 21:00
- What to Expect (example):
  - 08:00 – 09:00 iPad Deployment
  - 09:00 – 09:30 iPad Q&A/How To Session
  - 09:30 – 09:45 Break
  - 09:45 – 12:00 Routine Visit
  - 12:00 – 12:30 Lunch Break
  - 12:30 – 14:00 Visit Frequency, Care Plans and discharge demo

# Netsmart Advancement Classes

## Netsmart Routine Visit for LPN and PTA

- Participants: LPNs and PTAs
- Times: 08:00 – 15:00
- What to Expect (example):
  - 08:00 – 09:00 iPad Deployment
  - 09:00 – 09:30 iPad Q&A/How To Session
  - 09:30 – 09:45 Break
  - 09:45 – 12:00 Routine Visit

# Netsmart Advancement Classes

## Netsmart Home Health Aide Education

- Participants: Home Health Aides, CNAs
- Times: 13:00 – 16:30
- What to Expect (example):
  - 13:00 – 14:00 iPad Deployment
  - 14:00 – 16:30 Home Health Aide Visit

# PromisePoint

[www.promisepoint.com/northernlighthouse](http://www.promisepoint.com/northernlighthouse)

promisepoint™



Welcome!

First time user? (Watch the intro below)

[WATCH INTRO](#)

Please log in using your Employee ID including any leading zeros.

Employee ID

Password

The screenshot displays the PromisePoint user interface for a user named Kelli Magoon. The interface is divided into several sections:

- MY LEARNING ASSIGNMENTS:** A circular progress indicator shows 0% completion. Below it, a list of assignments is provided:
  - NOLH-5100 BC-Review the Beacon HealthCare Dashboard
  - NOLH-5110 BC-Complete the Beacon Care Manager and CCT Workflow
  - NOLH-5120 BC-Complete the Beacon Care Manager Supervisor and CRA WorkflowA "Go to My Assignments" link is also present.
- MY UPCOMING CLASSES:** A message states "You currently have no classes scheduled."
- ASK A TRAINING QUESTION:** A section with a teal background that prompts the user to check if their question has been answered. It includes a "Question and Answer Status" button.
- Rounding Calendars:** A table listing various rounding calendars with their titles, descriptions, and update dates.

Title	Description	Updated
Acadia Rounding Calendar		03/27/2020 2:10 PM
AR Ouidt Rounding Calendar		03/27/2020 2:11 PM
Blue Hill Rounding Calendar		03/27/2020 2:11 PM
CA Beach Rounding Calendar		03/27/2020 2:14 PM
EMMC Rounding Calendar		03/27/2020 2:13 PM
Inland Rounding Calendar		03/27/2020 2:12 PM
Maine Coast Rounding Calendar		03/27/2020 2:12 PM
Menay Ambulatory Rounding Calendar		03/27/2020 2:11 PM
SMH Rounding Calendar		03/27/2020 2:11 PM



# Demonstration

# Need Help?

**For help with enrolling your team in classes, check out this flyer:**

- [Manager-Enroll Staff for Classroom Learning](#)

**Please contact the IS Help Desk or to use the “CI Quick Access Form” on the ServiceNow Portal to request assistance with any questions or issues.**

- Clinical Informatics has a team ready to answer questions/help with issues in real-time, M-F, 08:00-16:30.
  - This is much faster than waiting for someone to notice an email.
  - Priority will be given to requests received through the Help Desk or ServiceNow Portal.
- To access the Quick Access Form...
  - On the HCH Intranet Homepage, click the ServiceNow Portal button at the bottom of the screen. Next click the [“I have a question about a Cerner/Netsmart/PromisePoint workflow.”](#)
  - HINT: You may also click the link above and save it to your Quick Links.
- If unable to use the form and/or if there is a preference to speak to someone, please call the Help Desk, directly and ask the representative to send a ticket to Clinical Informatics on your behalf. Extension: 207-973-7728

Thank You!