



Northern Light Health

Clinical Informatics

Eagle Provider - Intensivists

Commx Domain: Prod

<https://commwx.cernerworks.com/Citrix/PRODweb/#>

- Toolbar Set Up/Customization
- Patient List
- Medication List Set Up
- Lab Preferences Set Up
- Order Favorites
- Notes - personal list
 - Tele-Intensivist Progress
 - Tele-Intensivist Consult
- Cloning Data Disclaimer
- Auto-Text
- Message Center

Open the correct encounter for your patient

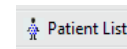
- **Search for patient:** ZZTEST, JODY, fin 20328632

Set up

Tool Bars

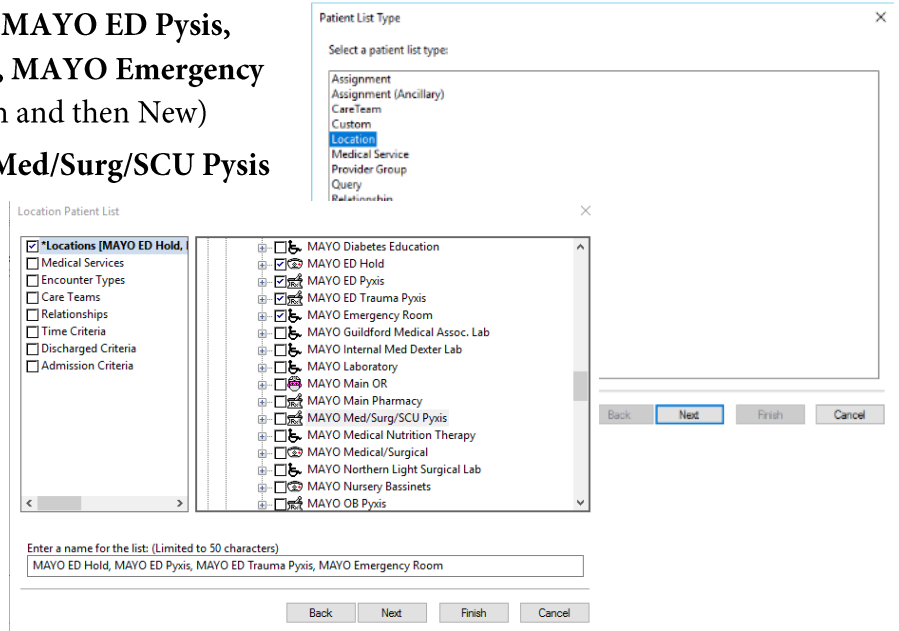
- Suggested buttons to be grouped together on Clinical toolbar (**BOTTOM ROW CLINICAL ICONS**): Navigate to toolbar, Rt click and select customize, Drag and Drop
 - Exit
 - Communicate
 - Patient Pharmacy
 - AdHoc

Patient List



- Add Mayo locations to Patient List.
 - Within Patient List, select List Maintenance
 - Select New. Patient List Type is Location.
 - Navigate to **Northern Light Mayo Hospital**

- Include **MAYO ED Hold, MAYO ED Pysis, MAYO ED Trauma Pysis, MAYO Emergency** all on one tab (select Finish and then New)
- A second tab will include **Med/Surg/SCU Pysis**
- Add both lists to **Active Lists**

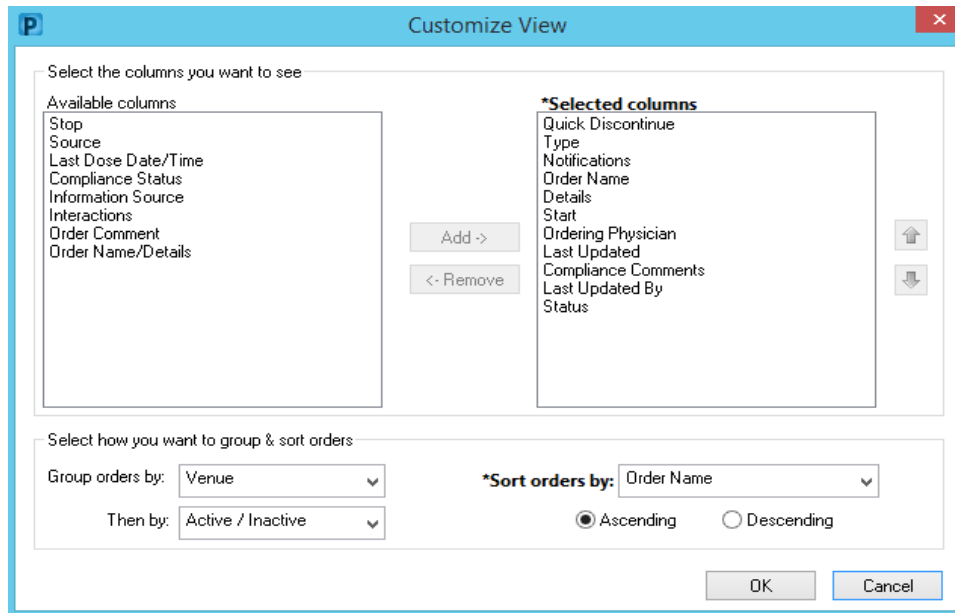


The image shows two overlapping dialog boxes. The top one is titled "Patient List Type" and contains a list of options: Assignment, Assignment (Ancillary), Care Team, Custom, Location (highlighted), Medical Service, Provider Group, Query, and Relationship. The bottom dialog box is titled "Location Patient List" and has a left-hand list of categories with checkboxes: *Locations [MAYO ED Hold, ...], Medical Services, Encounter Types, Care Teams, Relationships, Time Criteria, Discharged Criteria, and Admission Criteria. The right-hand side of this dialog is a scrollable list of specific locations, many with checkboxes, including MAYO Diabetes Education, MAYO ED Hold, MAYO ED Pysis, MAYO ED Trauma Pysis, MAYO Emergency Room, MAYO Guildford Medical Assoc. Lab, MAYO Internal Med Dexter Lab, MAYO Laboratory, MAYO Main OR, MAYO Main Pharmacy, MAYO Med/Surg/SCU Pysis, MAYO Medical Nutrition Therapy, MAYO Medical/Surgical, MAYO Northern Light Surgical Lab, MAYO Nursery Bassinets, and MAYO OB Pysis. Below the lists is a text field for "Enter a name for the list: (Limited to 50 characters)" containing "MAYO ED Hold, MAYO ED Pysis, MAYO ED Trauma Pysis, MAYO Emergency Room". Both dialogs have "Back", "Next", "Finish", and "Cancel" buttons.

Menu (Dark Side)

➤ Order/Plan of Care

- Above the toolbars - Click **View** then Select **Customize View**
- Set the following Customize View so their accounts mirror below:



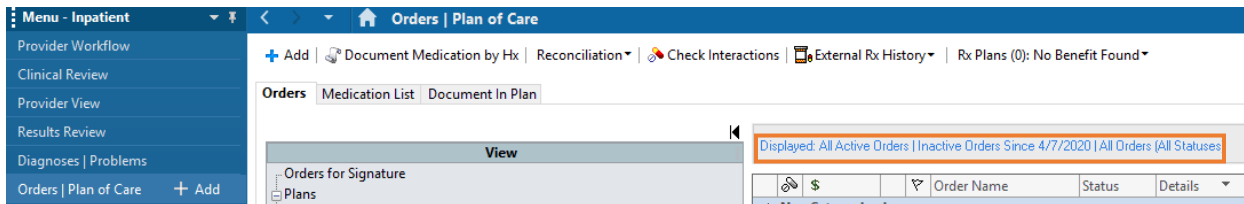
The "Customize View" dialog box is shown with the following settings:

- Select the columns you want to see:**
 - Available columns:** Stop, Source, Last Dose Date/Time, Compliance Status, Information Source, Interactions, Order Comment, Order Name/Details.
 - *Selected columns:** Quick Discontinue, Type, Notifications, Order Name, Details, Start, Ordering Physician, Last Updated, Compliance Comments, Last Updated By, Status.
- Select how you want to group & sort orders:**
 - Group orders by: Venue
 - Then by: Active / Inactive
 - *Sort orders by: Order Name
 - Sort order: Ascending (selected)

Buttons: OK, Cancel

➤ Orders Profile link

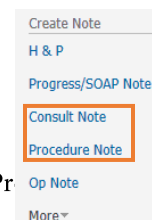
- Above the Orders window click the blue hyperlink.
- The Advanced Filters window opens
- Under Miscellaneous, select Show individual instances for continuing orders.
- Click Apply.



➤ Workflow Pages Intensivist 2018 and ICU Summary

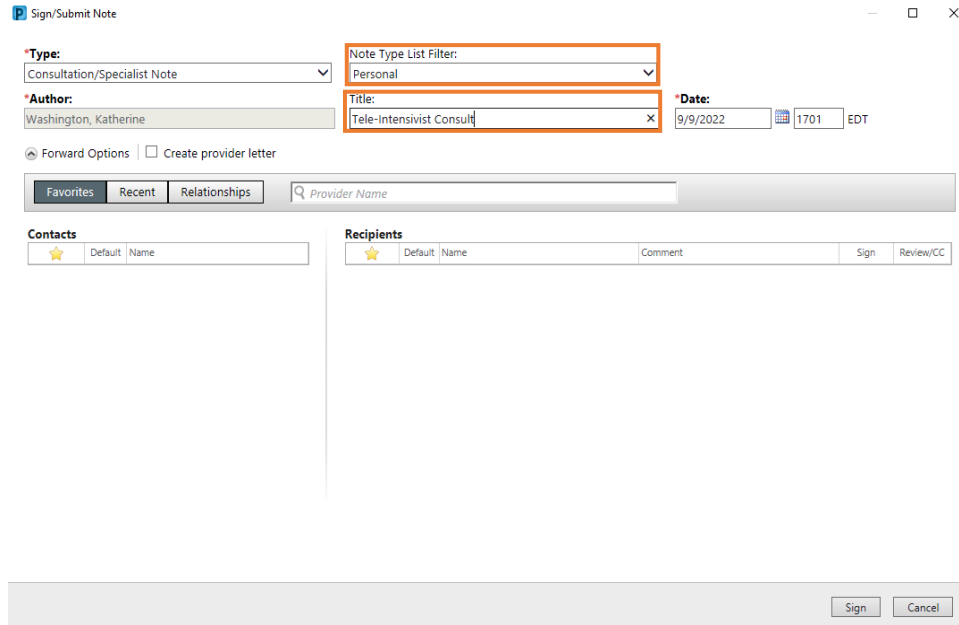
- Pages should be in this order: Hospital workflow, Inpatient Quick Orders, Chronological View (optional)
- Hospital Workflow components (see upper blue banner bar for **Code Status**)

- Documents
- Problem List - They need "This Visit" in their dropdown
- Vital Signs
- Medications
- Labs
- Lines/Drains/Tubes
- Intake and output
- HPI, ROS, PE, and A&P
- Remaining components



➤ Create Note

- Select **Consult Note** or **Progress Note**
- When note is complete select **Sign/Submit**
- Free text into **Note Type Filter** section: **Tele-Intensivist Progress** or **Tele-Intensivist Consult**. Select **Sign**.



Sign/Submit Note

*Type: Consultation/Specialist Note

Note Type List Filter: Personal

*Author: Washington, Katherine

Title: Tele-Intensivist Consult

*Date: 9/9/2022 1701 EDT

Forward Options | Create provider letter

Favorites Recent Relationships

Provider Name

Contacts

★	Default	Name

Recipients

★	Default	Name	Comment	Sign	Review/CC

Sign Cancel

➤ Inpatient Quick Orders

- Add favorites as necessary

Creating Favorites using - New Order Entry Component

- Select **Orders** in Menu (Darkside)
- Select **Add**
 - Order Type dropdown: **Inpatient Orders**
 - Type name of Order, **select “Enter”** on your keyboard to see all options
 - Right click and choose “add to favorites”

- To manage Favorites
 - Select: the **drop-down arrow** next to the yellow star
 - Select: **Organize Favorites**
 - Select: **Create folder**

- Some favorites to consider: Order Sets found when using a key word “**critical**” and also “**vent**”.

Cloned Data Disclaimer

Data Replication is a standard feature that streamlines documentation. Cerner offers a number of these tools.

Examples include, but are not limited to pre-completed notes, templates, auto text, duplicate results, and copy forward.

Per the Medicare Administrative Contractor NGS, “Documentation is considered cloned when it is worded like or similar to previous entries. It can occur when the documentation is the same from patient to patient. Individualized patient notes for each patient encounter are required. Documentation must reflect the patient condition necessitating treatment, the treatment rendered and if applicable the overall progress of the patient to demonstrate medical necessity.”

Potential Cloned Data Implications: (1) Payers could deny/recoup payments. (2) In egregious cases, payers could allege fraudulent billing. (3) Surveyors may claim that documentation doesn’t meet CMS standards of participation.

When using templated/previously used text, review and update it to ensure that it is appropriate for the current patient & point in time.

- When duplicating results, update values to reflect changes.
- Templates used from patient to patient should provide a framework that allows the provider to input patient-specific information.
- Pre-completed notes and templates should never include gender specific pronouns or patient specific information.

Auto Text (Please note that the starting symbols are opposite for Mayo)

- To utilize Mayo reserved auto text/Public Phrases, **use “.”** (ex. **.ROS, .PE**)
- When creating your own personal auto text/My Phrases, **use “/”** (ex. **/ROS, /PE**)

