



## Hanger Clinic – Diabetic Shoe Referral Workflow

Medicare requires specific documentation for the referral/distribution of diabetic shoes. Lack of adherence causes significant delays in patients receiving their diabetic shoes in a timely fashion. Please refer to the notes below to ensure the Medicare guidelines are met and to reduce time delays for patients.

### Referrals from PCP

- Documentation for referral **must** be submitted from a MD or DO.
- Documentation includes signed **diabetic statement** and coresponding **medical notes**.
- These **must** be completed by the **same provider** per medicare guidelines.
- Each section of the diabetic statement **must** be filled in.


### Referrals from DPM (Podiatrist)

- The DPM conducts Foot Exam and **sends referral back to referring PCP**.
- **MD/DO must cosign** DPM Foot Exam Notes and write they agree with evaluation, if applicable.
- PCP team fills out the diabetic statement and has it signed by the referring **MD/DO**.

**NOTE:** The following has been identified as a frequently missed section of the diabetic statement. Medical notes supporting the chosen condition must be provided and dated within last six months (see screenshot).

3. **\*CHECK\* one or more of the following conditions documented in the patients medical records**  
(Conditions selected are documented in the medical records - Medical records are from within the last 6 months)

- History of partial or complete amputation of the foot**
- History of pre-ulcerative callus on either foot**
- History of previous foot ulceration**
- Poor circulation in either foot**
- Foot deformity on either foot (flat feet, hammertoes, bunions etc.)**
- Peripheral neuropathy with evidence of callus formation on either foot**

 Please Provide **Medical Notes** that clearly support criteria chosen

Clinical Informatics – Please share this information with **all Primary Care and Podiatry Practices** and make this a topic of discussion in upcoming rounding.

*Behavioral Health: This information **does not** affect behavioral health caregivers.*

**NOTE: This mailbox is not frequently monitored.** [Please direct any questions to the Clinical Informatics team using this link.](#)