



From the Office of Clinical Informatics  
**Northern Light Health**  
**Clinical Charge Entry**  
 Inpatient Specialty Provider  
 Clinical EHR Flash Flyer

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[Click here for the latest Registration Charge Management updates from BSS Learning & Development.](#)

[Click here to request Provider education for E&M Documentation and Charging.](#)

Coding has created E/M Code guides for providers to reference when entering charges. Click the appropriate guide below to view more information.

- [Inpatient & Outpatient E/M Code Guide](#)
- [Inpatient & Observation E/M Code Guide](#)

## Clinical Charge Entry – Inpatient Specialty Provider

### Clinical Charge Entry

#### Cardiothoracic

##### Cardiothoracic note types

- The Clinical Charge Entry window will appear after the following Note Types are signed by Cardiothoracic Surgeons and Cardiothoracic NPs and PAs:
  - Admission History and Physical
  - Cardiothoracic Consultation
  - Cardiothoracic Progress Note
  - Confidential Consult Note
  - Confidential Critical Care Note
  - Confidential Death Summary
  - Confidential Discharge Note
  - Confidential ED Note
  - Confidential History and Physical
  - Confidential Interim Summary
  - Confidential Pediatric Progress Note
  - Confidential Progress Note
  - Death Summary
  - Discharge Summary
  - History and Physical Update
- If the Clinical Charge Entry window does not open when signing the note, enter a help desk ticket

#### Cardiothoracic Issues

**Resolved:** Cardiothoracic bedside procedure charges were missing from the Clinical Charge Entry tool.

- Revenue Integrity has reviewed bedside procedure charges for Cardiothoracic, which have been added to the Clinical Charge Entry tool.

#### Cardiology

##### Cardiology Note Types

The Clinical Charge Entry window appears after the following Note Types are signed by Cardiologists:

- Admission History and Physical
- Cardiology Consultation
- Cardiology Progress Note
- Confidential Consult Note
- Confidential Critical Care Note
- Confidential Death Summary
- Confidential Discharge Note
- Confidential ED Note
- Confidential History and Physical
- Confidential Interim Summary
- Confidential Pediatric Progress Note
- Confidential Progress Note
- Death Summary
- Discharge Summary
- History and Physical Update
- Interim Summary
- Transfer Summary

## Clinical Charge Entry – Inpatient Specialty Provider

- NPs and PAs working in Cardiology at NL EMMC will also receive the Clinical Charge Entry window upon signing these notes.

### Cardiology Issues

#### **Resolved: Cardiology NPs and PAs at EMMC were unable to view the Clinical Charge Entry window when signing certain note types.**

- NPs and PAs are now able to sign the following note types and will receive the Clinical Charge Entry window.
  - Admission History and Physical
  - Cardiology Progress Note
  - Confidential Critical Care Note
  - Confidential Discharge Note
  - Confidential History and Physical
  - Confidential Pediatric Progress Note
  - Death Summary
  - History and Physical Update
  - Transfer Summary
  - Cardiology Consultation
  - Confidential Consult Note
  - Confidential Death Summary
  - Confidential ED Note
  - Confidential Interim Summary
  - Confidential Progress Note
  - Discharge Summary
  - Interim Summary

- If the Clinical Charge Entry window does not open when signing the note, enter a help desk ticket.

#### **Resolved: Cardiology Intermittent Charge Errors**

- Cardiologists and NPs and PAs are intermittently receiving an error message when assigning charges.

 **Error assigning charges** One or more of the selected charges were not assigned due to system configuration. Contact your system administrator.

- If this occurs, please enter a help desk ticket. Make sure to include the Note type and the charge that is firing the error.

#### **All Subsequent Consults**

- Providers at EMMC have reported that they are receiving an error message when selecting Subsequent Consult charges.
  - Subsequent Consult charges have been removed from the Clinical Charge Entry tool.

### Frequently Asked Questions

#### **What happens when a wrong charge is entered unknowingly by the provider?**

- Coding will pick up the wrong charge and correct it.

## Clinical Charge Entry – Inpatient Specialty Provider

### What do I do if I need to delete a charge that was entered in error?

- A charge can be deleted up to one year after it has been submitted from the Clinical Charge Entry component.
- For more information on how to delete charges, click [here](#).

### Who runs reports for missing charges?

- Coding will run reports for missing charges and will notify the provider to enter the charge.
- For more information on adding charges, click [here](#).

### If a NP or PA sends their note for co-signature to the physician, is there a possibility of duplicate charges when the note is signed by the physician?

- When the note is sent to the physician's Message Center, the Clinical Charge Entry component will prompt for a charge. This can be closed if the physician does not want to enter a charge for their visit.
- If both providers are unsure who performed the substantive portion, both can place a charge and the duplicate charge will trigger a coder to review.

### Reminders

- Subsequent Consults should NOT be selected for any specialty. If a patient has an initial consult and then is not followed by the Specialist for several days and a new consult is ordered for the same encounter for the same problem, a Subsequent Visit charge would be entered. If the consult is for a new problem on the same encounter, a Consult charge would be entered.
- Coding has created E/M Code guides for providers to reference when entering charges. Click the appropriate guide below to view more information.
  - [Inpatient & Outpatient E/M Code Guide](#)
  - [Inpatient & Observation E/M Code Guide](#)